



## **Head Chaplain Position**

Episcopal School of Baton Rouge seeks a dedicated, energetic, and empathetic ordained Episcopal priest to serve as Head Chaplain for the students, faculty/staff, and parents of Episcopal. The Head Chaplain works with the Chaplain and other administrators to ensure that the Episcopal Identity of the school remains strong. This work includes collaborating with the Chaplain, teachers, musicians, and students to plan worship; serving as the Religious Studies Department Chair; collaborating with the Service Learning Coordinator and the Diversity, Equity, and Inclusion Coordinator; and offering pastoral care to the community. The Head Chaplain also teaches religious studies courses and works with students in Bible studies and spiritual-life clubs for Middle or Upper School students. The Head Chaplain reports to the Head of School, in addition to the Bishop of the Diocese of Louisiana, and serves as an advisor to the Head of School in matters of Episcopal Identity. This is a twelve-month, full-time position with annual renewal beginning July 1, 2024.

## **Description of the School**

Episcopal School of Baton Rouge, a college preparatory educational community of approximately 950 students and approximately 170 professionals, includes grades PreK-3 through 12 and embraces the whole-child educational philosophy. As an Episcopal school, Episcopal School of Baton Rouge was created to be a diverse institution of educational and human development for all persons, regardless of origin, background, ability, or religion. We are created to “strive for justice and peace among all people and [to] respect the dignity of every human being.” Episcopal is known for its academic performance, for its attention to the spiritual lives of its students, and for offering a wide range of opportunities for student education and development. Opportunities to excel in academics, arts, athletics, service, and community leadership characterize the school’s program.

### **Mission and Leadership**

- Maintain congruency between the School's mission and ministry, Episcopal Identity, core values, and all activities of the school.
- Report directly to and work with the Head of School and other administrators in developing and coordinating school initiatives, policies, and procedures.
- Serve as a member of the Administrative Cabinet, comprising the administrative leaders of the school, and the Academic Council, comprising the academic leaders of the school.
- Participate in the councils of the Diocese of Louisiana.
- Serve as the Religious Studies [Department Chair](#) and supervise the Chaplain.
- Supervise the Service Learning Coordinator and support service-learning activities.
- Supervise the Diversity, Equity, and Inclusion (DEI) Coordinator and support DEI initiatives.

### **Pastoral and Teaching Duties**

- Work with the Chaplain, teachers, musicians, and students, including the student vestry, across divisions to plan and lead daily chapel services in the Episcopal tradition as well as monthly Eucharist and occasional services.
- Teach Religious Studies courses in the Middle and/or Upper divisions.
- Pastoral counseling.
- Lead and empower students to lead or participate in Bible studies and spiritual life clubs.
- Participate in, and in some cases lead, significant school events such as award ceremonies, Baccalaureate, graduation, etc.

### **Personal and Professional Characteristics and Experiences**

- Must have a Master's Degree and be an ordained clergy member of the Episcopal Church.
- Strong preaching and pastoral skills.
- Dedication to creating a welcoming and inclusive Episcopal school community that honors religious diversity, and to engaging in ecumenical ministry to support the spiritual lives of all in our community.
- A balanced perspective of tradition and forward-thinking; a person who appreciates the past and employs a creative vision for the future in line with the School's mission, ministry, and culture.
- Experience working in a school setting or similar ministry setting.
- Appreciation for and understanding of school-aged children.
- Approachable; an ability to communicate clearly and with appropriate empathy to students, parents, and colleagues.
- An ability to work collaboratively with teachers, administrators, and students.
- Classroom management skills that promote a positive classroom environment.

- Familiarity with technology or ability and desire to learn about technology for delivering and grading assignments, lesson design, lesson implementation, and recording student progress.
- Strong organizational and presentation skills.
- Models a growth mindset.
- Embraces the whole-child educational philosophy and seeks to help students develop in all aspects.

## **Our School Mission**

As a ministry of the Episcopal Diocese of Louisiana, Episcopal School of Baton Rouge nurtures and develops the whole child -- spiritually, intellectually, morally, physically, and artistically -- through challenging academic and co-curricular programs that prepare our graduates for college and for purposeful lives.

## **Our Episcopal Identity**

Episcopal schools are Christian communities whose missions integrate spiritual formation into all aspects of the educational experience in a graceful and inclusive way. Even the most diverse of Episcopal schools are created to be communities that honor, celebrate, and worship God as the center of life. We are created to be models of God's love and grace. We are created to serve God in Christ in all persons, regardless of origin, background, ability, or religion. We are created to "strive for justice and peace among all people and [to] respect the dignity of every human being."

Episcopal schools have been established, however, not solely as communities for Christians, like a parish church, but as diverse institutions of educational and human development for people of all faiths and backgrounds. Episcopal schools are populated by a rich variety of human beings, from increasingly diverse religious, cultural, and economic backgrounds. By weaving the principles of meaningful school worship, rich community life, foundational religious education, and striving for social justice into the very fabric of the school's overall life, Episcopal schools ensure that we challenge all who attend our schools to build lives of genuine meaning, purpose, and service in the world they will inherit.

## **Submission Information**

Episcopal will offer a competitive salary and benefits for this position. Digital applications are preferred and welcomed at <https://www.episcopalbr.org/discover-episcopal/careers> or can be emailed to [forets@ehsbr.org](mailto:forets@ehsbr.org). Please include an [employment application](#), cover letter, resume, sample sermon, and a copy of transcripts. Application materials can also be sent to Attn: Employment, Episcopal School of Baton Rouge, 3200 Woodland Ridge Blvd., Baton Rouge, LA 70816.

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Episcopal School of Baton Rouge is an equal opportunity employer dedicated to a policy of nondiscrimination in employment upon any basis, including race, color, religion, sex, gender identity, sexual orientation, pregnancy, status as a parent, national origin, age, disability, genetic information, political affiliation or military service.