
Name of Congregation

Bishop's Visitation Worksheet

Date & Time

Clergy/Leadership Information				
Date of Visitation			Liturgical Day	
Church				
Address				
Clergy Name			Cell Phone	
Clergy Name			Cell Phone	
Clergy Name			Cell Phone	
Sr. Warden			Cell Phone	

Service Information				
Morning Service Time	Rite I or Rite II	Eucharistic Prayer (BCP designatino or specify other)	Is the Eucharistic Prayer said or sung?	Notes

Note: The Bishop is available for (1) service at each visitation; please choose (1) service time.

Schedule of the Day	
Time	Event
	Arrive (at least 15 mins. Prior to first event)
	Service/s (non-Confirmation; if applicable)
	Meet with Candidates
	Service
	Reception/Coffee Hour
	Other (e.g., Class, special event)

Baptims		
Infant:	Youth:	Adult:
Other Candidates		
Confirmations:	Receptions:	Reaffirmations:

Lessons of the Day	
<i>(Please complete if other than RCL, or if more than one option for the Bishop to choose from)</i>	
Old Testament:	Psalm:
New Testament:	Gospel:

*If parish staff has filled out the first page, please save and forward to a clergyperson now.