**SCHOLARSHIP STUDENT GRANT REQUEST**

**2022-2023 School Year**

**Applications may be submitted May 1, 2022 through May 13, 2022. Applications must be in hand by May 31, 2022.**

The purpose of the Gaudet Scholarship Program is to advance the education of African American students attending primary and secondary Episcopal schools that offer rigorous curricula in preparation for entry to and completion of college. The Gaudet Fund School Grants will be used for scholarships for African-American children within the Diocese of Louisiana. All Episcopal Schools within the Diocese of Louisiana are eligible to apply.

1. **Applying School Information**

Name of School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Head-of-School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Admissions Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Board Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_FAX: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_EIN#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Web Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Description of Proposal**
2. Gaudet funds should provide scholarships solely for the education of African-American children and youth who demonstrate continuing financial need beyond the maximum amount the school can provide to students in the form of financial aid. When determining need, on what specific supporting documentation will you rely (e.g. tax returns, FAS, etc.)?
3. How much funding are you requesting?
4. What percentage of the children and youth served by this school are African American? \_\_\_\_\_\_%
5. **Summary of Your Proposal**

Gaudet Fund Student Grants are need-based, and the committee determines the grant amounts utilizing a formula which analyzes the data each school provides. In an accompanying spreadsheet, please provide the requested details about the students and the planned awards. Please ensure proper notification has been sent to each student’s family for the release of their financial information to the Gaudet Committee. Please provide any other information you believe is relevant below.

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Prepared by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone (include area code): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IV. Proposal Narrative**

**The narrative section may be no longer than three printed, one-sided, single-spaced typed pages.** (One-inch margins, 12-point type, 8 ½” X 11” paper.)

The following information is required:

1. The mission or purpose of your school and an overview of your current active programs.
2. The basis upon which you will evaluate and determine the success of the scholarships given, including the outcomes you intend for your students.
3. **Information Required**

In addition to the data required in parts I through IV, above, you must also submit the attachments listed on the Grant Application Checklist, part VIII. Failure to provide any of these documents each year, in the absence of good cause, will lead to the rejection of your application. If you are unable to present any of these documents when you submit the application, you must explain in one paragraph why you cannot provide the document and when you will be able to do so.

1. **Grant Reporting Information**

Within 60 days of the completion of the 2020-2021 school year, you must submit a report of results to the Gaudet Committee of the Episcopal Diocese of Louisiana following the form that we will provide. Examples of results include recipient information, recipient GPA (or grades if GPA is not given), final grant expenditures, and a summary of other student financial aid funding sources (e.g. school issued scholarships, etc.). Failure to submit the report will exclude you from receiving further funding.

1. **Assurances**

Applicants warrant and agree that:

1. Any funds provided by the Gaudet Committee of the Episcopal Diocese of Louisiana shall be used solely for tuition, books, uniforms, and/or fee expenses as a need-based scholarship for African American students.
2. Any funds provided by the Gaudet Committee of the Episcopal Diocese of Louisiana shall be used to help cover the difference between the school’s maximum financial aid award, and a family’s ability to cover the student’s expenses. *The funds shall not be used as a boost to the school’s financial aid budget.*
3. The applicant will expend the grant funds by the 2022-2023 school year end date as noted in the application.
4. Applicant will not:
	1. Use any portion of the grant funds to participate or intervene in any political campaign;
	2. Induce or encourage violations of law or public policy;
	3. Cause any private inurement or improper private benefit to occur;
	4. Jeopardize the tax-exempt status of the Episcopal Diocese of Louisiana; or
	5. Take any other action inconsistent with section 501(c)(3) of the Internal Revenue Code.
5. If awarded Grant Funds, applicant shall note on printed promotional materials or press releases that the organization “has received financial support from the Episcopal Diocese of Louisiana, Gaudet Fund.”

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 (Name) Date

If you have questions, please contact Jessica Lee at 504.895.6634 or email jlee@edola.org.

Submit the completed grant request no later than May 13, 2022. Please use a binder clip to secure your proposal. Do not staple or bind the material because it must be copied. Submit your application to:

Gaudet Committee, Episcopal Diocese of Louisiana

1623 7th St.

New Orleans La 70115

1. **Grant Application Required Documents and Checklist**

Proposal Application including Narrative \_\_\_\_\_\_

Attachments:

 Budget Information

 Detailed Organizational Budget (include income \_\_\_\_\_\_

 and a list of funding requests pending or approved.

 Financial Statements

 Prior Year \_\_\_\_\_\_\_

 Current Year \_\_\_\_\_\_\_

Other

 Statement from School, Clergy, Board of Trustees,

 or Vestry that:

* + - * + Authorizes the request;
				+ Attests that information presented is true and

correct.

 \_\_\_\_\_\_\_

List of members of Board of Trustees \_\_\_\_\_\_\_