

**Minutes of the Executive Board**  
**Diocese of Louisiana**  
**254<sup>th</sup> Regular Meeting**  
**New Orleans and Baton Rouge Diocesan Offices via video conference**  
**12 January 2008**

**Present:** the Rt. Rev. Charles Jenkins, the Rev. William Morris, Ed Starns, Dennis Edmon, John Pine, the Rev. Will Hood, John Musser, Lucius Butts, Harold Lambert, Doris Piper, Kay Betts, the Rev. Canons Mark Stevenson and Scott Albergate, Billie Barbier, Nell Bolton.

At 10:09, the presence of a quorum was declared and the meeting began with prayer.

**Minutes:** The minutes of 15 Dec. 2007 were corrected to show Doris Piper as not present, and then approved.

**Financial Reports:** Ed Starns and Billie Barbier reported on the following: the Diocese of Louisiana, the Pooled Investment Fund, Congregational Ministry Initiatives, the Office of Disaster Response (including KAT), Episcopal Community Services, the Solomon Episcopal Conference Center. It was moved and duly seconded to adjust our reporting to distinguish between overdue payments that are receivable and those that are deemed uncollectable. **Carried.** It was moved and duly seconded to put any excess funds into the diocesan rebuilding account. **Carried.** There were no calls to the Alert Line.

**All Saints' School, Vicksburg:** Bishop Jenkins reported that funding was passed in Congress to provide \$4.9 million for the purchase of All Saints' by the State of Mississippi for Americorps. The Diocese of Louisiana will receive 25% of the proceeds of the sale, less outstanding expenses.

**Acquisition of Land in Ascension Parish:** Canon Albergate reported that the search for the best site is active and on-going.

**Strategic Planning: Canon Albergate:** The program is being refined, with the assistance of Linda Nelson. Possibilities include conversation as distinguished from the more bureaucratically understood 'listening,' planning for regions of the diocese (New Orleans, Northshore, Southwest and Baton Rouge), rather than trying to develop a single plan for disparate areas. There is a degree of disenchantment among many of the clergy with the idea, based on past experiences involving too much work and little result.

**Grace Church, New Orleans: Canon Albergate:** The parish may be approaching insolvency; The Canon continues to consult with the vestry and rector.

**Ecclesiastical Trial Court:** The following were unanimously nominated: in the lay order, Diana Christopher; in the clerical order, the Revs. Jesse Adams, Francis King, Steven Roberts, Linda Armstrong.

**2008 Budgets:** The following budgets for 2008 were approved in separate motions and commended to the 171<sup>st</sup> Convention of the Diocese:

\*The Episcopal Diocese of Louisiana (subject to appropriate adjustments) in the amount of \$1,716,389.

\*the Office of Disaster Response, in the amount of \$2,238,779.

\*Episcopal Community Services in the amount of \$227,631.

\*Solomon Episcopal Conference Center, in the amount of \$977,492.

**Future Meetings:** March 28 and 29, 2008 (retreat) and May 10, 2008

We adjourned at 11:42 a. m. with the Bishop's Blessing.

Respectfully submitted,  
William C. Morris, jr.  
Secretary, Diocese of Louisiana.

**The Diocese of Louisiana  
Executive Board Meeting – 28 March 2008  
The 255<sup>th</sup> Regular Meeting  
The Solomon Episcopal Conference Center**

Present from the Board: The Rt. Rev'd Charles Jenkins, the Rev'd William Morris, John Craft, the Rev'd Susan Gaumer, Harold Lambert, Les Bradfield, Lucius Butts, the Rev'd Will Hood, the Rev'd Flip Bushey, the Rev'd Craig Dalferes, Ed Starns (Treasurer of the Diocese), Valerie Hendrickson (Secretary of the Diocese)

Present from the Bishop's staff: The Rev'd Canon Mark Stevenson, the Rev'd Canon Scott Albergate, Billie Barbier, Nell Bolton

Guest: Lauranel Bates

The Bishop opened the meeting at 7:00 p.m. with prayer.

The presence of a quorum was established.

Those gathered introduced themselves to one another.

The minutes of the January 12, 2008 meeting were approved as presented.

Ed Starns and Billie Barbier introduced the financial reports for the Diocese of Louisiana, the Office of Disaster Response, Episcopal Community Services, and the Solomon Episcopal Conference Center. It was noted that loan on the Chapel of the Holy Comforter had been refinanced which should result in savings to the Diocese. Bishop Jenkins announced that FEMA has provided money to continue the case management program for at least two months with the possibility of funding until March 2009. Lucius Butts asked that an occupancy analysis be included in the SECC financial statements.

Ed Starns and Billie Barbier introduced a Summary of Restricted Funds held by the Diocese. The Summary is attached to these minutes. It was moved, seconded, and carried that:

- the Executive Board release the restrictions on the accounts which are highlighted in rose colored ink on the Summary totaling \$552,340.41 and
- transfer the balances of the accounts which are highlighted in orange colored ink totaling \$253,975.16 to the Diocesan Perpetual Memorial and Endowment Fund (DPM&EF) and
- to authorize continued consideration of the funds highlighted in yellow ink.

The Bishop appointed Valerie Hendrickson, Fr. Morris, Lucius Butts, and Fr. Bushey to the Alert Line review committee.

Canon Stevenson introduced the Policy of the Diocese of Louisiana on Clergy Discretionary Funds as of December 1, 2007 under the authority of Diocesan Canon 25.1.h. In accordance with the Policy the following motions were made, seconded, and approved:

- Resolved, that the Executive Board of the Diocese of Louisiana authorizes the bishop to use monies from "The Bishop's Fund" for such expenses as pious and charitable works, attendance at conferences, purchases of books and journals, accommodation of individuals with a purpose directly related to the diocese's ministry, professional membership in organizations related to the ministry, and other such ministry-related expenses not covered by the budget of the diocese.
- Resolved, that the Executive Board of the Diocese of Louisiana authorizes the Canon to the Ordinary to use monies from "The Canon to the Ordinary's Professional Fund" for such expenses as pious and

charitable works, attendance at conferences, purchases of books and journals, accommodation of individuals with a purpose directly related to the diocese's ministry, professional membership in organizations related to the ministry, and other such ministry-related expenses not covered by the budget of the diocese.

- Resolved, that the Executive Board of the Diocese of Louisiana authorizes the Canon for Mission and Congregational Development to use monies from "The Canon for Mission and Congregational Development's Professional Fund" for such expenses as pious and charitable works, attendance at conferences, purchases of books and journals, accommodation of individuals with a purpose directly related to the diocese's ministry, professional membership in organizations related to the ministry, and other such ministry-related expenses not covered by the budget of the diocese.

The Canon to the Ordinary introduced the summary of congregational giving to the Diocesan Program and Assessment budgets for 2007. It was moved and seconded that Grace Church in New Orleans and St. Margaret's Church in Baton Rouge for 2007 only be released from their pledge of payment to the Program Budget. Motion carried.

The Board read a letter from Elvia James, Senior Warden of St. Luke's Church in New Orleans, asking the Board for \$43,000 to pay the insurance deductible due to Church Restoration Group when hurricane repairs are completed. Discussion followed. The Board asked the Canon to the Ordinary to contact Elvia James and ask for more information concerning disbursement of insurance monies and repairs yet to be made.

It was moved and seconded that the Board grant permission to St. Paul's in New Orleans to sell the rectory owned by the church. Motion carried with one member (Fr. Hood) abstaining. The Bishop gave his approval.

It was moved and seconded that Trinity Church in Baton Rouge be given permission to sell a house (located at 1747 Cherrydale Avenue in Baton Rouge) owned by the church. Motion carried. The Bishop gave his approval and it was noted that the Standing Committee had granted permission for the sale as well.

It was moved and seconded that the hard-copy paper files of those individuals who have completed the ordination process be scanned into a digital format to be retained on the diocesan computer network so that the paper copies could be destroyed. It was noted that these files are confidential and thus should be destroyed in such a way that they could not be recovered. Fr. Bushey will consult the Episcopal Church's Manual of Business Affairs to be sure that this action will conform to the policies of the church. Motion carried.

The meeting adjourned with the Bishop's blessing.

Respectfully submitted,

Valerie Hendrickson  
Secretary of the Diocese

*The Board will next meet on April 23 at 5:30 p.m. via video conference between the diocesan offices in Baton Rouge and New Orleans.*

Episcopal Diocese of Louisiana		Recommendations	
Summary of Restricted Accounts - Portrait		Stay the same	\$3,739,037.02
Year-to-date, Through December 2007		Under advisement	42,420.70
		Release restriction	552,340.41
		DPM&EF	253,975.16
		<b>Balance</b>	<b>\$4,587,773.29</b>
<b>Mission Development</b>			
800008 - D'Aubert Missions Fund	\$47,970.95		
800010 - Vision In Mission-Land & Ldrshp	\$376,124.85		
800020 - Board For Development of Ministry	\$213,314.71		
800040 - Reserve Future Mission Development	\$0.00		
800050 - Victory Fund	\$20,815.49		
800060 - Missions Fund	\$0.00		
<b>Total Mission Development</b>	<b>\$658,226.00</b>		
<b>Mission Loan Funds</b>			
800080 - JLJ Memorial Loan Fund	\$148,685.99		
800081 - Goodrich & Morris Funds	\$109,874.43		
800082 - Archdeacon's Fund-JLJ Loan	\$9,358.88		
800083 - Bayou La Fourche	\$6,190.19		
800084 - Missions Property	\$2,693.81		
<b>Total Mission Loan Funds</b>	<b>\$276,803.30</b>		
<b>Parish Loan Funds</b>			
800090 - I B Noland Memorial Fund	\$510,932.94		
<b>Total Parish Loan Funds</b>	<b>\$510,932.94</b>		
<b>LSU St. Albans Chapel</b>			
800110 - LSU B.R. Apartment Fund	\$0.00		
800115 - St. Alban's Fund	\$35,128.10		
<b>Total LSU St. Albans Chapel</b>	<b>\$35,128.10</b>		
<b>Diocesan Property - Other</b>			
800200 - Property Reserve Fund	(\$24,538.59)		
800210 - Property-Semple Legacy	\$0.00		
800220 - New Orleans Property Fund	\$0.00		
<b>Total Diocesan Property - Other</b>	<b>(\$24,538.59)</b>		
<b>SECC Conference Center</b>			
800300 - SECC-Gifts - Other	\$1,100.00		
800310 - SECC Scholarships	\$497.50		
800390 - SECC Endowment Fund	\$3,865.92		
800395 - SECC-Property Depr Reserve Fund	\$120,793.03		
<b>Total SECC Conference Center</b>	<b>\$126,256.45</b>		
<b>Designated Funds</b>			
801000 - Theological Education Fund	\$5.65		
801010 - Continuing Education Fund	\$7,774.56		
801020 - Seminarian Fund	\$0.00		
801040 - Bishop's Challenge Fund	\$806.97		
801041 - Reserve-Bishop Continuing Ed	\$425.60		
801042 - Reserve-Canon Ord Continuing Ed	(\$2,015.70)		
801043 - Reserve-Canon Dev Continuing Ed	(\$398.00)		
801050 - Reserve-Retired Bishop Travel	\$3,412.77		
801060 - Reserve-Legal Costs	\$57,070.43		
801070 - Reserve-General Convention Deputies	\$12,500.00		
801075 - Reserve - Lambeth	\$7,644.50		
801090 - Reserve-Episcopal Transition	\$33,484.36		
801095 - Reserve - Budget	\$209,183.22		
801096 - Hurricane Relief Jericho Road	\$0.00		
801099 - ODR Adminstrative Support	\$562.63		
801100 - Disaster Relief Fund	\$6,613.01		
801102 - Hurricane Relief Katrina	\$365,739.20		
801105 - Camp/Conf Center Youth Scholarships	\$21,603.02		
801107 - Diocesan Rebuilding	\$696,621.74		
801108 - Rebuilding LJ Clergy Fly Assistance	\$5,355.00		
801109 - Urban Ministry Center Fund	\$54,492.05		
801110 - Aged Infirm Clergy Widows & Orphans	\$176,225.72		
801112 - Hurricane Relief Asst Bishop	\$45,231.57		
801115 - Home for the Aged Fund	\$11,359.37		
801116 - Hurricane Relief CMI	\$444,045.00		
801117 - Hurricane Treme HCC	\$100,874.05		
801118 - Hurricane Relief St. Paul's HCC	\$5,743.00		
801119 - Diocesan Rebuilding - Canon for Mission	\$25,000.00		
801120 - V.I.M.-Retired Clergy & Widows	\$73,883.52		
801121 - Hurricane Relief Gutting	\$120,700.74		
801122 - Hurricane Relief Reily Grant	\$5,000.00		
801123 - Diocesan Rebuilding Grant	\$19,723.17		
801124 - Hurricane Relief Bundles of Hope	\$11,372.46		
801125 - HurricaneRelief Case Mgmt	\$0.00		
801130 - Addictions Recovery Ministry Fund	\$6,783.12		
801140 - Churchwork Fund	\$1,469.04		
801150 - Retreats Fund	\$0.00		
801170 - J Hobgood Fund for Servant Ministry	\$48,740.56		
801180 - N.O. Board of Hospital Ministry	\$17,682.03		
801190 - Episcopal Ministry to Med Education	\$399.96		
801192 - EMME Continuing Education-Fr Owens	\$1,178.56		
801194 - EMME Training Fund - ESMHE Grant	\$0.00		
801195 - Canon of Ordinary/Adminstration	\$0.00		
801196 - Canon of Program Fund	\$0.00		
801197 - Professional Fund	(\$0.00)		
801198 - ODR Professional Fund	\$13,301.94		
801199 - Canon of Mission Fund	\$2,893.23		
801200 - Canon Ordinary Discretionary Fd RDP	\$0.00		
801201 - Canon Ordinary Professional Fund	\$1,170.14		
801210 - Canon Developmnt Discretionary Fund	\$0.00		
801220 - Partners In Mission Fund	\$23,054.66		

Episcopal Diocese of Louisiana		Recommendations	
Summary of Restricted Accounts - Portrait		Stay the same	\$3,739,037.02
Year-to-date, Through December 2007		Under advisement	42,420.70
		Release restriction	552,340.41
		DPM&EF	253,975.16
		<b>Balance</b>	<b>\$4,587,773.29</b>
801230 - AIDS Ministry Fund	\$864.00		
801240 - College of Spouses Fund	\$935.00		
801250 - Cantess/Jerusalem Clergy CE Fund	\$46,651.43		
801260 - Archives Fund	\$7,639.57		
801265 - Health Ministries Fund	\$168.01		
801270 - Transfiguration - Angola Fund	\$2,295.25		
801275 - JLJ College Center Hammond	\$0.00		
801290 - Layreaders Conference Fund	\$535.15		
801300 - Youth Ministry Fund	\$6,966.79		
801310 - Cursillo/Ultreya Fund	\$7,033.30		
801320 - Audio Visual Fund	\$226.56		
801330 - Ferraro Trust Fund-St Albans Chapel	\$0.00		
801340 - Holmes Scholarship Trust-St Albans	\$546.12		
801350 - Bright & Haskell Legacies	\$43,942.39	Transfer to Prop Depr Reserve	
801360 - Eva McDuffie Fund	\$24,924.76	Transfer to Prop Depr Reserve	
801395 - Honduras Assistance Trip	\$0.00		
801400 - School for Ministry Reserve	(\$12,803.93)		
801500 - Catalyst	\$3,130.00		
801517 - UTO Grace - New Orleans	\$0.00		
801540 - Vocare	(\$146.73)		
801550 - CFPF-Clinical Pastoral Formation Pr	\$100.00		
801600 - Kramer Family Mission Fund	\$486.32	Send this to Fr. Kramer	
801700 - Kaduna, Nigeria Mission Fund	\$996.80		
801808 - UTO - St. Anna's	\$0.00		
801820 - Bishop's Annual Mission Appeal 2006	\$52,954.58		
801825 - Bishop's Annual Mission Appeal 2007	\$10,695.94		
801880 - Stephen Ministry Support Fund	\$5,000.00		
801900 - Bishop's Fund	(\$53,032.18)		
801910 - Elizabeth Moody Legacy	\$87,697.43		
802020 - Haring Trust-St. Martin's School	\$24,013.61		
811520 - Advertising Campaign Fund	\$0.00		
200095 - Designated Offerings	\$21,232.51		
<b>Total Designated Funds</b>	<b>\$2,919,765.53</b>		
<b>Funds Held For Congregations</b>			
802000 - St Andrews, Bayou Du Lg-Repair Fund	\$10,748.57		
802010 - Incarnation, Amite-Repairs Fund	\$22,138.03		
802040 - St Andrews, Cl-Epiphany Ministries	\$1,708.38		
802045 - St Andrew's (Clinton) Foundation	\$90.00		
802070 - Christ Church, Napoleonville	(\$8,783.49)		
802090 - St. Mary's Chalmette - Insurance	\$29,987.13		
802100 - Chapel of the Holy Spirit DID	\$9,458.50		
803010 - St. Andrew's Bayou DuLarge BCGrant	\$5,312.00		
<b>Total Funds Held For Congregations</b>	<b>\$70,659.12</b>		
<b>Bush Clinton Grants</b>			
803000 - Chpl of the Holy Spirit BC Grant	\$10,374.00		
803020 - Chpl of the Holy Comft BC Grant	\$0.00		
803040 - St. John's Kenner BC Grant	\$0.00		
803055 - St Andrew's Paradis Bush Clinton Gt	\$3,590.00		
803060 - St. Mary's Chalmette BC Grant	\$0.00		
<b>Total Bush Clinton Grants</b>	<b>\$13,964.00</b>		
<b>Event Funds</b>			
801030 - Annual Convention Fund	\$1,322.42		
801280 - E.C.S. Scholarship Fund (Gala)	\$1,835.96		
801325 - Consortium of Endowed Parishes	(\$149.09)		
801370 - Advent Event Offering	\$2,560.89		
801375 - Bishops & Chancellors Conference	(\$7.46)		
801380 - LPM Fund	\$173.98		
801390 - Deployment Officers Meeting	(\$30.85)		
801520 - Mimosa Conference	(\$84.68)		
801530 - Prov IV Bishops-2003	(\$2,728.13)		
801535 - Planning for Tomorrow Conference	(\$2,316.60)		
<b>Total Event Funds</b>	<b>\$576.44</b>		
<b>Total Funds</b>	<b>\$4,587,773.29</b>		

**The Diocese of Louisiana  
Executive Board Meeting - April 23, 2008  
The 256<sup>th</sup> Regular Meeting  
The Diocesan Offices in Baton Rouge and New Orleans**

Present from the Board: The Rt. Rev'd Charles Jenkins, the Rev'd William Morris, the Rev'd Susan Gaumer, the Rev'd Will Hood, the Rev'd Flip Bushey, Pete Barrios, John Craft, Valerie Hendrickson, Doris Piper, John Musser, Lucius Butts, Harold Lambert

Present from the Bishop's staff: The Rev'd Scott Albergate, the Rev'd Canon Mark Stevenson, Billie Barbier, Nell Bolton, Pete Nunnally

The Bishop opened the meeting with prayer.

A quorum was present.

The minutes of the March 28, 2008 meeting were approved.

Canon Stevenson introduced the most recent financial reports. During discussion it was noted that the budget process for 2009 should begin earlier than in December of 2008.

Canon Stevenson read a letter he wrote to Elvia James, Senior Warden of St. Luke's Church in New Orleans, asking for more information about her request for help in paying the church's insurance deductible. No reply had been received from Ms James.

Canon Stevenson announced that Diocesan Director of Development Dana Land had resigned. Another Director of Development will be hired.

The Board discussed possible future plans for several ministries in the Diocese:

- St. Patrick's, Zachary – the school has more than 400 students and the Vestry wants to purchase land on which to expand. Fr. Jones (Vicar at St. Patrick's) will meet frequently with Canon Albergate to make sure the needs of the congregation are being met.
- Ascension Parish – Canon Albergate is working with a realtor to locate land to buy in the Gonzales area. Canon Albergate will report on progress at future meetings. The Bishop mentioned that land might be purchased in St. Charles Parish as well.
- College work – a large percentage of the Program Budget goes to college work. The Bishop asked that a sub-committee of the Executive Board be formed of members who reside in New Orleans to consider issues related to college work.

The Bishop asked that a sub-committee of the Executive Board be formed from members who reside in Baton Rouge to consider financial issues facing the Diocese.

The Bishop announced that he is looking for a date to schedule a Youth Summit. Also, a group is being formed to conduct a wide search for a Director of Youth Ministry in the Diocese.

The Bishop reported that the recently ordained transitional deacons have been called to churches in the Diocese:

- The Rev'd Edward Gleason has been called to St. Luke's, Baton Rouge.
- The Rev'd Phoebe Roaf has been called to Trinity, New Orleans.
- The Rev'd Gullianna Cappilletti has been called to St. George's, New Orleans. With help from the Diocese she will maintain the ministry at Chapel of the Holy Spirit.

Canon Stevenson discussed deployment issues in the Diocese.

The meeting adjourned with the Bishop's blessing.

Respectfully submitted,

Valerie Hendrickson  
Secretary of the Diocese

**The Diocese of Louisiana  
Executive Board Meeting - May 10, 2008  
The 257<sup>th</sup> Regular Meeting  
The Diocesan Offices in Baton Rouge and New Orleans**

Present from the Board: The Rt. Rev'd Charles Jenkins, Les Bradfield, the Rev'd William Morris, Ed Starns, the Rev'd Susan Gaumer, Doris Piper, Lucius Butts, Valerie Hendrickson, the Rev'd Craig Dalferes, John Musser, the Rev'd Flip Bushey

Present from the Bishop's staff: The Rev'd Scott Albergate, Nell Bolton, Bille Barbier

The Bishop opened the meeting with prayer and led a discussion about how the Executive Board can model being one church in the Diocese of Louisiana.

A quorum was present.

The minutes of the April 23, 2008 meeting will be approved at the July meeting.

Billie Barbier and Ed Starns introduced the most recent financial reports. Financial reports for the Solomon Episcopal Conference Center were not available at the meeting. The Bishop asked for more information about account numbers 210096 – N/P SECC Dir House, 210098 – N/P Holy Sp, BR Land, and 210099 – N/P Mand Land.

The Rev'd Chad Jones, Vicar of St. Patrick's Church in Zachary, and Stacey Betz, Head of St. Patrick's School, appeared to make a presentation regarding land available for sale in and around Zachary upon which a new church and school could be built. Several options were discussed. The Board agreed to designate funds for a feasibility study. Lucius Butts agreed to help with the study. Mary Tharpe, Vice-Chancellor of the Diocese, will help Fr. Jones navigate the process of obtaining an option on the desired property. The Board asked Fr. Jones to begin conceptualizing the church's and school's needs and, with the help of an architect develop an analysis of costs, and revenue necessary to sustain the new school and church and to re-pay any loans necessary to purchase the property and build the necessary buildings. It was moved by Musser and seconded by Fr. Morris that the Diocese continue toward acquisition of the desired property and that \$10,000 from the Bishop's Annual Mission Appeal be designated for a feasibility study. Motion carried.

Canon Albergate reported that he was continuing to look at property in Ascension Parish.

The Bishop announced that Fr. Banks is leaving the Diocese and supply clergy will be filling-in at Chapel of the Holy Comforter, New Orleans.

Mother Gaumer reported that the Uptown Deanery is very interested in keeping the Chapel of the Holy Spirit property and keeping it for use by the Episcopal Church. One suggestion is moving St. Andrew's Early Learning Center to the property.



The Bishop reported that the Men's Club of St. Luke's Church in Baton Rouge and Mrs. Williams, mother of the late Rev'd Eric Williams, wanted to provide \$25,000 to erect a welcome center at Angola Prison with the help of the Diocese. Angola Warden Burl Cain liked the idea of a welcome center and the prison built one. The Board discussed the feasibility of providing the technology necessary to create a remote visiting center which would allow inmates' families to visit inmates from a remote location, perhaps at Church of All Souls in New Orleans. The Bishop said he would discuss this with Mrs. Williams.

It was moved and seconded that the Diocese obtain market analyses on the following properties:

- St. Mary's, Chalmette
- Holy Spirit, New Orleans
- Holy Comforter, New Orleans
- Christ Church, Ascension Parish
- John Long Jackson Student Center, Hammond
- Vacant property that was the garden at Holy Spirit, Baton Rouge
- St. Andrew's, Paradis.

Motion passed.

The Bishop, Nell Bolton, and Canon Albergate discussed several issues with the Board.

The meeting adjourned with the Bishop's blessing.

Respectfully submitted,

Valerie Hendrickson

**The Diocese of Louisiana  
Executive Board Meeting September 27, 2008  
The 258<sup>th</sup> Regular Meeting  
The Diocesan Offices in Baton Rouge and New Orleans**

Present from the Board: The Rt. Rev'd Charles Jenkins, Les Bradfield, John Craft, Pete Barrios, Valerie Hendrickson, the Rev. Craig Dalferes, the Rev. Flip Bushey, John Musser, the Rev. Susan Gaumer, Alan Brackett, Lucius Butts

Present from the Bishop's staff: The Rt. Rev. Michael Smith, The Rev'd Canon Mark Stevenson, Nell Bolton, Bille Barbier

The Bishop opened the meeting with prayer.

A quorum was present.

The minutes of the April 23, 2008 meeting were approved as presented.

The minutes of the May 10, 2008 meeting were approved as presented.

The Board discussed activity in the Diocese. The Diocese did a good job in preparing for and responding to Hurricanes Gustav and Ike. Several parishes, both affected and not affected by the storms, have formed ministries to help those parishes that sustained damage. Church Insurance was in the area right after the storms and Church Mutual has been responsive to their insureds.

The Zachary Land Purchase Negotiation Resolution attached to these minutes was made on August 12, 2008 in an e-mail message to all members of the Executive Board. It was moved and seconded that the results of the poll be included in these minutes. Canon Stevenson reported that the Resolution passed with 13 affirmative votes. Canon Stevenson reported that other pieces of land were being considered as well as the one referred to in the Resolution.

Canon Albergate's report to the Board was presented in print.

John Musser reported that the Diocese was moving forward in obtaining market analyses in accordance with the following resolution passed at the May 10, 2008 meeting of the Board.

*It was moved and seconded that the Diocese obtain market analyses  
on the following properties:*

- *St. Mary's, Chalmette*
- *Holy Spirit, New Orleans*
- *Holy Comforter, New Orleans*
- *Christ Church, Ascension Parish*
- *John Long Jackson Student Center, Hammond*
- *Vacant property that was the garden at Holy Spirit, Baton Rouge*
- *St. Andrew's, Paradis.*

*Motion passed.*

John Musser will report further findings at future meetings.

Canon Stevenson discussed the most recent financial reports of Diocesan entities.

It was moved by Musser and seconded by Bradfield that the Program Asking remain unchanged for the coming year.

Currently, these levels have been set as follows:

If Normal Operating Income is:	Program Percentage is:
Less than \$100,000	4.5%
\$100,000 but less than \$200,000	6.5%
\$200,000 and over	8.5%

Motion passed.

The Board of the Solomon Episcopal Conference sent the following resolution to the Executive Board.

*There was a motion by Ed Starns that the SECC Board respectfully request the Executive Board that the income from the income from the Endowment fund be directed to the Depreciation Reserve fund to help with future needs. There was a second and it was approved.*

It was moved by Craft and seconded by Musser that the Executive Board approve the request made by the SECC Board. Motion passed.

After a review of the status of missing 2007 Annual Reports, the Board requested that the bishop invite the leadership of those congregations that have not yet completed their report to come to the November meeting for discussion and clarification.

It was moved by Hendrickson and seconded by Craft that the makeup of Annual Reports of congregations to the Bishop remain unchanged for the coming year, except appropriate changes to the dates. The Annual Report is currently defined so as to include the following:

- The Parochial Report, as required by General Convention
- All financial statements associated with the Parish, Mission, or Chaplaincy (including schools, day care centers, etc.) as of 12/31/07, as well as the latest statements that have been audited as per Diocesan Canon 25.1.d “by a Certified Public Accountant, or by an accounting committee approved by the Vestry”
- Vestry certification of an independent review of Discretionary Funds for the period 1/1/06 through 12/31/07
- List of staff (church and school) who have/have not had Boundaries Training and/or background checks (through the diocesan office)
- List of Staff and Vestry members, including contact information

Updates or changes, if any, to:

- Articles of Incorporation (for Parishes only)
- Certificate of Corporate Status from the Secretary of State (for Parishes only)
- By-Laws (for Parishes only)

- “In-force” letter from insurance carrier(s), clearly stating coverages and limits thereon
- Letter of Agreement with the Rector / Vicar / Chaplain / Assisting Clergy
- Congregational Disaster Plan (with a key to each and every building)

Motion carried.

It was moved by Musser and seconded by Hendrickson that the Diocese send a tithe of the Bishop’s Annual Mission Appeal to the Diocese of Honduras and that the funds would be administered through the Diocesan Partners in Mission Committee. Motion passed.

It was moved by Craft and seconded by Musser that the Rev. Jim Quigly be invited to complete Fr. Will Hood’s unexpired term on the Executive Board. Motion passed.

It was moved by Hendrickson and seconded by Craft that the Diocese apply for a \$50,000 grant from the Diocese of Wyoming for the purpose of support for the Diocesan Youth Program and the calling of a Youth Minister. It was moved by Musser and seconded by Bradfield that the Executive Board give its support to the grant application. Motion carried.

The meeting adjourned with the Bishop’s blessing.

Respectfully submitted,

Valerie Hendrickson

**The Diocese of Louisiana**  
**Executive Board Meeting November 12, 2008**  
**The 259<sup>th</sup> Regular Meeting**  
**The Diocesan Offices in Baton Rouge and New Orleans**

Present from the Board: The Rt. Rev'd Charles Jenkins, Harold Lambert, the Rev'd Flip Bushey, Ed Starns, Lucius Butts, Peter Barrios, the Rev'd William Morris, John Craft, the Rev'd Jim Quigley, the Very Rev'd Susan Gaumer.

Present from the Bishop's staff: The Rev'd Canon Mark Stevenson, The Rev'd Canon Scott Albergate, Nell Bolton, Billie Barbier, Jennifer Hirstius

Guests: Noel Prentiss and James Ferguson (Church of the Annunciation, New Orleans), Soni Oyekan (St. Timothy's, LaPlace)

The Bishop opened the meeting with prayer.

A quorum was present.

The minutes of the September 27, 2008 meeting were approved as amended (to include the presence of Lucius Butts.)

Discussion with the guests regarding incomplete annual reports for 2007.

Soni Oyekan of St. Timothy's, LaPlace, explained they were a small mission with no staff and no discretionary fund. He did bring some of the missing items.

Noel Prentiss and James Ferguson of the Church of the Annunciation, New Orleans, reported they would have their audited financials soon. They did bring several missing items and have hired an accounting firm to assist in making the necessary changes.

Ms. Bolton read a passage from Courtney Cowart's book "An American Awakening". Some discussion followed.

Canon Albergate gave an update on missions around the Diocese:

Grace and St. Anna's in New Orleans now have a shared ministry. Fr. Bill Terry, rector of St. Anna's, has been called as priest in charge at Grace where there is a wonderful ministry going on and changes are afoot. Deacon Peter Gray is working with the Latino congregation there. They are moving in a positive directions.

All Souls in New Orleans has new leadership: the Rev'd Lonell Wright and Deacon Lydia Hopkins. They are a vital presence in the community and Sunday attendance has increased. They are expanding their worship space and starting a youth music program.

The board would like to clarify the exact wording of the sublease in regards to the purchase of the Walgreens building. Ed recommended putting the \$200,000 being held to purchase this building in an investment account with returns.

Ms. Bolton gave an update on the work of ODR. She distributed a summary of ODR's response to hurricanes Ike and Gustav. They are also continuing advocacy efforts for case management and have started a new program called the "Talk it Out Van".

Canon Stevenson reported for John Musser and the Real Estate Committee:

*St. Mary's, Chalmette* - Fair Market Value has been determined to be between \$200,000-\$250,000. An (unsolicited) offer has been received for an amount far below this range; Mr. Musser is in continued dialogue with the interested party.

*Holy Spirit, New Orleans* - a national campus ministry group has expressed interest in making an offer to purchase this property.

*Holy Comforter, New Orleans* - no inquirers at this time.

Discussion followed on the future of these properties, with particular concerns as to their annual cost of upkeep.

Bishop Jenkins would like to have a Leadership Conference at SECC on February 13-15, 2009. Members of all of the diocesan boards and committees will be invited to attend.

The Financial Reports of the Diocese were reported by Mr. Starns, Canon Stevenson and Ms. Bolton.

Canon Stevenson presented the minutes of the Audit Review Committee meeting.

This committee has signed off on all of the 2007 audits, and final drafts are being produced. The 2008 audits will begin January of 2009.

The board discussed the sample Alternative Audit Procedure for smaller parishes which the Audit Review Committee has recommended to meet canonical requirements. Canon Stevenson and Mr. Starns will revise this form in light of Board suggestions and present it at the next meeting.

The Board moved to Executive Session to discuss the 2009 budget.

Canon Stevenson gave a report of several insurance settlements from Church Insurance of Vermont for hurricanes Gustav and Ike.

The diocese is in receipt of \$109,867.24 for St. Andrew's, Theriot, for building damage. The contents claim has not been settled yet. It was moved and seconded that St. Andrew's vestry be asked to provide a plan for repairs, and to then send invoices to the bishop's office for work completed so that funds could then be disbursed. Motion carried.

It was moved and seconded to approve the Clergy Minimum Compensation and Benefit package with a 2% cost of living increase, as presented. Motion passed.

It was moved and seconded to approve an increase to the Sunday supply rate for one or two services from \$150 to \$175. Motion carried.

The rectory of St. Alban's Chapel located at 307 Centenary in Baton Rouge is in need of exterior painting and other minor repairs. It was moved and seconded to approve a refinancing of the property to draw out \$25,000.00 in equity for this purpose. Motion carried.

Canon Albergate mentioned the possibility of creating a Resurrection Fund from the proceeds of the sale of diocesan properties; such a fund could be used for new church plants and congregational development.

The next meeting will be held on December 20<sup>th</sup>, 2008.

The meeting adjourned with the Bishop's blessing.

Respectfully submitted,

Jennifer Hirstius

**The Diocese of Louisiana Executive Board Meeting  
December 20, 2008  
The 260<sup>th</sup> Regular Meeting  
The Diocesan Offices in Baton Rouge and New Orleans**

Present from the Board: The Rt. Rev. Charles Jenkins, The Rev. Craig Dalferes, Valerie Hendrickson, Ed Starns, The Rev. Jim Quigley, John Musser, The Rev. Flip Bushey, Lucius Butts, Harold Lambert, Les Bradfield, The Rev. Susan Gaumer, Doris Piper, The Rev. William Morris

Present from the Bishop's staff: The Rev. Canon Mark Stevenson, The Rev. Scott Albergate, Nell Bolton, Billie Barbier

Ex-officio without vote: Marsha Wade, Kay Betts

A quorum was present.

The meeting opened with prayer. Bishop Jenkins led the group in a discussion about the role of the church during uncertain times.

The minutes of the November 12, 2008 meeting were accepted as presented.

The Bishop announced his intention to resign as the Tenth Bishop of Louisiana effective December 31, 2009. He explained that the Standing Committee would oversee the transition process. The Rev. Craig Dalferes, President of the Standing Committee, said that the Standing Committee would publish a process for the transition in January 2009.

Ed Starns announced that the Diocesan Finance Committee met with the Standing Committee to develop a budget for the transition. It was moved by Starns and seconded by Musser that the Board adopt a transition budget of \$176,000 using funds from the following sources:

- \$36,000 from the existing Episcopal Transition Reserve
- \$70,000 from the Board for the Development of Ministry
- \$70,000 from Vision in Mission.

Ed told the Board that Cove Geary, Chancellor of the Diocese, said that the restrictions on the Development of Ministry Fund and the Vision in Mission Fund are broad enough to allow this use of the funds. As part of the transition, a committee would be formed by the Standing Committee to oversee the disbursement of this money. Motion carried.

Nell Bolton, Director of the Diocesan Office of Disaster Response, told the Board that the ODR and the Constitution and Canons Committee were discussing the future of the ODR and Episcopal Community Services. The vision is to evolve the ODR into a more permanent Episcopal Community Services entity. Nell would continue to report to the Board as plans are made.

Canon Albergate reported that the Diocese received a \$50,000 grant from the Diocese of Wyoming to support the hiring and continued work of a Diocesan Youth Minister. With the funds now on hand, the Diocese is in a position to hire a Youth Minister and fund programs for youth.



Canon Albergate reported that Dr. Marilyn Johns of Virginia Theological Seminary will present "Discovering Vitality in Small Churches," a program for churches with average Sunday attendance of 100 or less. The program will be at St. Margaret's in Baton Rouge on February 7, 2009. There is no charge for participants; hospitality and lunch will be provided.

The Bishop reported that the owning dioceses of All Saints', Vicksburg, had accepted a lease agreement with AmeriCorps. The income should be sufficient to provide for upkeep and debt repayment to the owning dioceses.

Canon Stevenson reported that four congregations (Incarnation in Amite, St. Andrew's in Bayou du Large, both missions, St. Stephen's in Innis, a parish, and Holy Spirit in New Orleans, a chapel) have not filed complete 2007 Annual Reports, which were due in March, 2008. Canon Albergate is working with these congregations to help them file the reports. The Bishop agreed to write the clergy in charge and senior wardens of these congregations to remind them of their canonical responsibility and the canonical consequences of failure to report.

Ed Starns, Canon Stevenson, and Billie Barbier presented the financial reports of the diocese.

Canon Stevenson presented the 2009 budgets for the diocese, the Solomon Episcopal Conference Center, the ODR, and Episcopal Community Services. It was noted that the budget for the Solomon Episcopal Conference Center shows fee increases of 9% for non-Episcopal groups and 3% for Episcopal groups. The budgets will be finalized by the Board at its January meeting. The Board discussed how much of the \$300,000 remaining in the Diocesan Rebuilding Fund might the Board be willing to commit to the budget shortfall projected for the 2009 budget.

Canon Stevenson brought to the Board's attention a letter written to the Bishop by the Dean of the Cathedral indicating that the Cathedral would honor its acceptance of 100% of diocesan asking, but that the payments would not be monthly as required by Canon 18:1. The funds would come from the Cathedral's line of credit which is collateralized by the Cathedral's securities portfolio which does not encumber Cathedral property.

The Bishop announced that he would soon be celebrating the final Eucharist at Christ Church, Gonzales, and that the church would be closed. The Bishop and the Diocesan Finance Committee have recommended that the property be sold. It was moved and seconded that the Diocese proceed with the sale of the Christ Church, Gonzales, property. Motion carried.

John Musser, Vice-President of the Board, took the chair, as Bishop Jenkins had to leave for another appointment.

The following resolutions were moved and seconded.

**Whereas the Rt. Rev'd Charles E. Jenkins III** is employed as a minister of the Gospel by the Diocese of Louisiana, New Orleans, Louisiana, which although providing a residence for him, does not provide the full cost of maintaining and furnishing such a residence, the Executive Board of the Episcopal Diocese of Louisiana resolves that of the total compensation of **\$106,983.00** previously designated to be paid to the Rt. Rev'd Charles E. Jenkins III during the period of **1 January through 31 December 2009**, \$7,500.00 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986, but in any event until further notice the parsonage allowance shall be \$625.00 per month.

**Whereas the Rev'd Edward Mark Stevenson** is employed as a minister of the Gospel by the Diocese of Louisiana, New Orleans, Louisiana, which does not provide a residence for him, the Executive Board of the Episcopal Diocese of Louisiana resolves that of the total compensation of **\$81,900.00** previously designated to be paid to the Rev'd Edward Mark Stevenson during the period of **1 January through 31 December 2009**, \$30,000.00 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986, but in any event until further notice the parsonage allowance shall be \$2,500.00 per month.

**Whereas the Rev'd Scott Peter Albergate** is employed as a minister of the Gospel by the Diocese of Louisiana, New Orleans, Louisiana, which does not provide a residence for him, the Executive Board of the Episcopal Diocese of Louisiana resolves that of the total compensation of **\$71,610.00** previously designated to be paid to the Rev'd Scott Peter Albergate during the period of **1 January through 31 December 2009**, \$20,000.00 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986, but in any event until further notice the parsonage allowance shall be \$1,666.67 per month.

**Whereas the Rev'd Donald P. Owens** is employed as a minister of the Gospel by the Episcopal Diocese of Louisiana, New Orleans, Louisiana, which does not provide a residence for him, the Executive Board of the Episcopal Diocese of Louisiana resolves that of the total compensation of **\$76,249.00** designated to be paid to the Rev'd Donald P. Owens during the period of **1 January through 31 December 2009**, \$30,500.00 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986, but in any event until further notice the parsonage allowance shall be \$2,541.67 per month.

**Whereas the Rev'd Andrew S. Rollins** is employed as a minister of the Gospel by the Diocese of Louisiana, New Orleans, Louisiana, which although providing a residence for him, does not provide the full cost of maintaining and furnishing such a residence, the Executive Board of the Episcopal Diocese of Louisiana resolves that of the total compensation of **\$51,112.00** previously designated to be paid to the Rev'd Andrew S. Rollins during the period of **1 January through 31 December 2009**, \$10,102.00 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986, but in any event until further notice the parsonage allowance shall be \$841.83 per month.

**Whereas the Rev'd Lonell Wright** is employed as a minister of the Gospel by the Diocese of Louisiana, New Orleans, Louisiana, which does not provide a residence for him, the Executive Board of the Episcopal Diocese of Louisiana resolves that of the total compensation of **\$46,342.00** previously designated to be paid to the Rev'd Lonell Wright during the period of **1 January through 31 December 2009**, \$10,800.00 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986, but in any event until further notice the parsonage allowance shall be \$900.00 per month.

All motions were carried.

It was moved and seconded that the Diocese release \$2000 from the Urban T. Holmes Scholarship Fund to St. Alban's Chapel in January 2009. The funds will be used by St. Alban's for Child Care Giver Scholarships and Choir Scholarships. In both cases, the money from the Urban T. Holmes Scholarship Fund will go into the hands of LSU students who staff the nursery and Godly Play classes and to LSU students who are paid to sing in the choir. Motion carried.

It was moved and seconded to approve for immediate use by congregations in their Annual Report to the Bishop the revised "Alternative Audit Procedure" form. Motion carried.

It was moved and seconded that the Executive Board support the application of the Office of Disaster Response to the Diocese of Wyoming for a \$50,000 grant for each of the next three years. Motion carried.

Canon Stevenson announced on behalf of the bishop that the previously discussed February diocesan leadership conference had been cancelled.

The meeting adjourned.

Respectfully submitted,

Valerie Hendrickson  
Secretary of the Diocese