

The Diocese of Louisiana Executive Board Meeting
January 18, 2009
The 261st Regular Meeting
The Diocesan Offices in Baton Rouge and New Orleans

Present from the Board: The Rt. Rev. Charles Jenkins, Valerie Hendrickson, Ed Starns, The Rev. Jim Quigley, John Musser, The Rev. Flip Bushey, Lucius Butts, Harold Lambert, Les Bradfield, The Rev. Susan Gaumer, Doris Piper, The Rev. William Morris, Peter Barrios, John Craft, The Rev. Craig Dalferes

Present from the Bishop's staff: The Rev. Canon Mark Stevenson, The Rev. Canon Scott Albergate, Nell Bolton, Billie Barbier

Ex-officio without vote: Marsha Wade

A quorum was present.

The meeting opened with prayer.

The minutes of the December 20, 2008 meeting were accepted as presented.

The Rev. Canon Scott Albergate presented his written report to the Board.

The Bishop announced that the Standing Committee would send the process for the episcopal transition to the Executive Board for consideration at its March meeting. Canon Stevenson reminded the Board that, according to Canon 7, the Board *shall have the power and authority to implement and carry out the programs and policies adopted by The Convention, and to act for The Convention between meetings thereof, except where the authority is reserved to the Standing Committee.*

The Property Committee of the Board reported that the property owned by the Diocese in Gonzales (formerly Christ Church, a mission) has been listed for sale for \$339,000. The Diocese owes \$239,000 on the property. The Holy Comforter (a chapel) property in New Orleans is intended to be sold soon as well.

It was moved by Musser and seconded by Mtr. Gaumer that the lot owned by the Diocese in Chalmette (formerly St. Mary's Church) be listed for sale at a price to be set by the Property Committee. Discussion followed. Motion carried.

Nell Bolton reported on the proposed transition of the Office of Disaster Response into Episcopal Community Services. A task force has been organized to research models of similar organizations in other dioceses.

Ed Starns, Billie Barbier, and Canon Stevenson discussed with the Board the diocesan financial statements, including final numbers for 2008. Note was made of the report titled *Status of 2007 Annual Reports*. Bishop Jenkins has written to the congregations which are in arrears and made known to them the consequences of filing the Annual Report after the due date.

The Holy Spirit/Legal Aide Congregational Ministry Initiative has ceased operations and the balance of the CMI grant given to Holy Spirit/Legal Aid will be disbursed by the CMI Committee with the approval of the Executive Board.

The Rev. Chad Jones, Vicar of St. Patrick's Church in Zachary, and Virginia Gleason, bookkeeper of St. Patrick's Day School, appeared before the Board. Ms Gleason distributed a cash flow analysis of St. Patrick's Day School for 2008-2009 and explained that the timing of tuition payments and payroll requirements may cause a seasonal deficit of approximately \$30,000. It was moved and seconded that St. Patrick's be allowed to secure a \$50,000 line of credit. Motion carried.

At its December meeting, the Board of the Solomon Episcopal Conference Center authorized the purchase of a new vehicle for the Center's Executive Director. On January 7, 2009 the Executive Board authorized the purchase by e-mail poll.

It was moved by Musser and seconded by Butts that the 2009 budget for the Diocese be approved with a deficit of \$199,298 to be taken from the Diocesan Rebuilding Fund. Discussion followed. The question was called. Motion carried.

It was moved by Musser and seconded by Bradfield that the 2009 budget for the Office of Disaster Response be approved with the understanding that no funds will be taken from operating budgets of other diocesan entities to support any deficit in the ODR budget. Motion carried.

It was moved by Barrios and seconded by Butts that the 2009 budget for Episcopal Community Services be approved. Discussion followed. The question was called. Motion carried.

It was moved by Barrios and seconded by Bradfield that the 2009 budget for the Solomon Episcopal Conference Center be approved. Motion carried.

These budgets will be presented to the 2009 Convention for approval.

Canon Stevenson reminded the Board that Canon 28.3 says that the Executive Board will nominate the appropriate number of people to run for election to the Ecclesiastical Court at the upcoming Convention. Fr. Morris and Les Bradfield will work with the Bishop to propose a slate of nominees.

It was moved by Musser and seconded by Lambert that the document titled *Guidelines for Borrowing from Diocese and Alienation or Encumbrance of Property* (attached) be accepted as the official policy of the Diocese. Motion carried.

Bishop Jenkins left the meeting for another appointment, and John Musser (Board Vice President) took the Chair.

It was moved and seconded that the Executive Board of the Diocese serve as the fiscal agent for St. George's Dragon Café in its pursuit of a grant from United Way. Motion carried.

The meeting adjourned.

Respectfully submitted,

Valerie Hendrickson

The Diocese of Louisiana Executive Board Meeting
March 14, 2009
The 262nd Regular Meeting
The Solomon Episcopal Conference Center

Present from the Board: The Rt. Rev. Charles Jenkins, Valerie Hendrickson, John Musser, The Rev. Flip Bushey, Lucius Butts, Harold Lambert, Les Bradfield, The Rev. Susan Gaumer, The Rev. William Morris, John Craft

Present from the Bishop's staff: The Rev. Canon Mark Stevenson, The Rev. Canon Scott Albergate, Nell Bolton, Billie Barbier

Ex-officio without vote: Cove Geary, Marsha Wade, Kay Betts

A quorum was present.

The meeting opened with prayer.

The minutes of the January 18, 2009 meeting were accepted as presented.

Cove Geary, Chancellor of the Diocese, reviewed Resolution R6 which will be proposed to the 2009 Convention by The Standing Committee.

Two changes were suggested:

- The "walkabouts" discussed in the paragraph titled "The Transition Committee" will be handled by The Episcopate Committee. The Standing Committee has agreed with this change.
- The dates in the first sentence of paragraph three in the section titled "Process of Nominations to the Episcopate" will be changed to read "June 15 through July 31, 2009".

It was moved and seconded that these changes be adopted in the document to be presented to Convention. Discussion followed and the question was called. Motion carried.

The Rev. Canon Scott Albergate presented his report to the Board.

- The Rev. Rich Clark (a graduating Senior at Wycliffe College in Toronto) will be the Diocesan Director of Ministry to Youth and Young Adults.
- Mutual Ministry Agreements have been reached with the Rev. Anne Maxwell serving at All Saints in Ponchatoula and the Rev. Jerry Phillips at Nativity in Rosedale. The Agreements are formed to develop potential of small congregations through mutual ministry.
- The Rev. Rob Courtney (a graduating Senior at Sewanee) has been called to be the rector at Trinity Church in Morgan City, following the retirement of the Rev. Roy Mellish.
- These churches will soon be receiving names: St. Paul's, New Orleans; Christ Church, Slidell; Holy Spirit, Baton Rouge; and All Saints, River Ridge.

The committee overseeing the Congregational Ministry Initiatives has received a grant application in the amount of \$85,000 from Latino Apostolate of the Diocese of Louisiana. The CMI Committee recommended that the balance of the CMI Fund (approximately \$83,000) be granted to the St. Anna's Latino Apostolate. Motion carried.

In an e-mail poll the Executive Board voted to grant permission to the Diocese for the sale of vacant property in Hammond. It was moved and seconded that the Board ratify that vote. Motion carried.

The diocesan Real Estate Review Committee reported that the property in Chalmette (formerly St. Mary's) will be put on the market as soon as the paperwork is complete. Also, the property in Gonzales (formerly Christ Church) is listed for sale. The asking price is \$339,000.00.

Cathy Smith, Director of the Early Learning Center at St. Andrew's Church in New Orleans, and the Rev. Susan Gaumer, member of the Board and Rector of St. Andrew's, presented documents in support of their proposal that Chapel of the Holy Spirit become home to the St. Andrew's Early Learning Center. Discussion followed. It was moved and seconded that a vote on the proposal be tabled until a future meeting. John Craft made a substitute motion that the proposal be referred to the Property Committee (John Musser, Chair) and the parties concerned, including those individuals involved in the current ministries at the Chapel of the Holy Spirit. The substitution motion was seconded and passed. Lucius Butts asked that additional budget information be submitted in support of the proposal.

Canon Stevenson and Billie Barbier presented financial information of the various diocesan entities. With the anonymous donors' knowledge and approval, it was moved and seconded that \$100,000 be taken from a previous \$500,000 donation to the Youth Conference Center and given to support the budget of the Office of Disaster Response. Motion carried.

The Board received an application for a loan from the John Long Jackson Fund from Grace Church, New Orleans, in the amount of \$100,000.00. The Board asked that Fr. Terry (rector) be invited to a future meeting to discuss the application.

It was moved by Craft and seconded Musser that the Board nominate the following individuals for election to the Ecclesiastical Court at the 2009 Convention:

- The Rev. Mary Koppel
- Alan Brackett
- Les Bradfield.

Motion carried.

Canon Stevenson reported the status of completed and received "2008 Annual Reports of Parishes, Missions and Chaplaincies." Twelve congregations failed to meet the canonical deadline for submitting a completed report. Of those twelve, six were also late with their 2007 Annual Report. As of the current date, eight of the twelve congregations have yet to submit a 2008 Report.

Discussion ensued regarding the penalties that apply for failure to submit a timely report. In light of the impact the penalties would have on the election process for the Eleventh Bishop of Louisiana, the following Resolution was moved by the Committee on Constitution and Canons (no second required):

BE IT RESOLVED that the Executive Board of the Diocese of Louisiana, acting in accordance with the authority granted to it under Canon 7, Section 1 to act for The Convention between meetings thereof, does adopt the following Amendment to Canon 23, Section 2:

CANON 23.

REGARDING THE NECESSITY OF FILING ANNUAL REPORTS

Section 2. Any Ecclesiastical Unit of the Diocese that fails to file timely its Annual Report for the preceding year shall be subject to the following sanctions:

- a) When any Ecclesiastical Unit has failed to timely file its Annual Report for any given year, no person from said Ecclesiastical Unit, clerical or lay, shall be eligible for election or appointment to any Diocesan Board, Committee, Commission or Office in the year following that given year.
- b) In addition to the sanctions imposed by Section 2(a) of this Canon, when any Ecclesiastical Unit has failed to timely file its Annual Report for two years in a row, the Ecclesiastical Unit shall lose voice and vote in the Diocesan Convention for the current year and in each subsequent Diocesan Convention until the Ecclesiastical Unit has timely filed its Annual Report.
- c) The imposition of the foregoing sanctions shall have no effect upon any member of the Ecclesiastical Unit already actively serving upon any Diocesan Board, Committee, Commission or Office.
- d) The foregoing sanctions are in addition to the provisions of Canon 21 addressing imperiled Parishes.
- e) For good cause shown, the Executive Board of The Diocese may suspend the imposition of sanctions arising from the failure to file timely the Annual Report required by this Canon.

The motion carried with one nay vote.

It was moved by Mother Gaumer and seconded by Les Bradfield that because of good cause (the upcoming episcopate election and the confusion surrounding the Annual Report as required by the Executive Board) these sanctions not be imposed on any entity at the 2009 Convention.

Fr. Bushey proposed an amendment to the motion requiring entities to file an annual report by Convention 2009 or be penalized according to Canon 23. The amendment failed for lack of a second.

The original motion carried.

The next meeting of the Executive Board is scheduled for May 9, 2009.

The meeting adjourned with the Bishop's blessing.

Respectfully submitted,

Valerie Hendrickson

The Diocese of Louisiana Executive Board Meeting
May 9, 2009
The 263rd Regular Meeting
New Orleans and Baton Rouge via Video Conference

Present from the Board: The Rt. Rev. Charles Jenkins, the Rev. Ken Ritter, Valerie Hendrickson, the Rev. Flip Bushey, Harold Lambert, Michael Willis, John Craft, the Rev. Susan Gaumer, Virginia Gleason, the Rev. Townsend Wadill, Judy Weber, John Musser, and the Rev. Bill Morris

Present from the Bishop's staff: The Rev. Canon Mark Stevenson, The Rev. Canon Scott Albergate, Nell Bolton, Billie Barbier

Ex-officio without vote: Alan Brackett

A quorum was present.

The meeting opened with prayer.

The minutes of the March 14, 2009 meeting were accepted as presented.

Fr. Morris moved that John Musser be elected Vice-President of the Board by acclamation. The motion was seconded by John Craft. Motion carried.

Members of the Board introduced themselves to one another and welcomed new members elected at the 2009 Convention.

Canon Stevenson reminded the Board that Michael Willis was selected to complete Lucius Butts' unexpired term by e-mail poll. Lucius Butts was elected Treasurer of the Diocese at the 2009 Convention. It was moved and seconded that Michael Willis instead serve Virginia Gleason's three year term. Motion carried. Virginia Gleason is leaving the diocese with her husband, the Rev. Edward Gleason, who accepted a call from a church in Florida.

It was moved and seconded that Bill Nadler serve Lucius Butts' unexpired term. Motion carried.

Canon Stevenson updated the Board regarding the election of the eleventh bishop of Louisiana. Data gathered from surveys of clergy and lay people are to be included in the diocesan profile. The final version of the profile is due May 31, 2009 and the Executive Board and Standing Committee will meet together via video conference on June 7 at 2:00 p.m. to approve the final version of the profile.

Nell Bolton reported that funding negotiations with Episcopal Relief and Development continue and she believes ERD will continue to support Episcopal Community Services (formerly the Office of Disaster Response).

Canon Albergate reported that a workshop for church treasurers was going on as the Board was meeting, a stewardship conference is scheduled for September, 2009, and the small churches in the diocese continue to meet and are planning an event.

John Musser reported that Taco Bell has expressed an interest in purchasing the vacant lot owned by the Diocese in Chalmette (formerly St. Mary's Church) for \$300,000. It was moved by Fr. Bushey and

seconded by Fr. Morris that the Board endorse the work done by the Real Estate Committee and that the Real Estate Committee be enabled to enter into a formal sales agreement subject to acceptable terms. Motion carried.

The property owned by the Diocese in Gonzales (formerly Christ Church) has been listed with a real estate agent. The original asking price was \$339,000, but the property has since been broken down into a lot listed for \$75,000 and the property with the house has been listed for \$275,000.

St. Andrew's Church in Paradis sustained damage from Hurricane Gustav and needs roof repairs or replacement and the buildings need to be painted. The Diocese is holding \$5,000 given to the Diocese by the Bush/Clinton Katrina Fund to be used for the church in Paradis. It was moved and seconded that Lucius Butts be authorized to solicit bids for the work to be done in Paradis and to report back to the Board. Motion carried.

Canon Albergate directed the Board's attention to his memo dated May 9, 2009 regarding a request from All Souls Church and Community Center in New Orleans. The Diocese is currently holding \$200,000 in the Hurricane Relief Fund for the purchase of the property occupied by All Souls at 5500 St. Claude Avenue (formerly a Walgreen's drug store). Canon Albergate reports that the slow pace of construction to complete the worship and office space hampers the progress of All Souls. The congregation is working with the City of New Orleans to have electrical power connected at the church. Parts of the building that are currently unoccupied will have to be finished before power can be connected. It was moved and seconded that \$115,000 (of the \$200,000 held for the purchase of the All Souls property) be taken from the Hurricane Relief Fund to complete Phase One of Construction as outlined in Canon Albergate's memo. Motion carried.

At its March meeting the Board heard a proposal from St. Andrew's Church in New Orleans that Chapel of the Holy Spirit become home to the St. Andrew's Early Learning Center. The following motions were made:

It was moved and seconded that a vote on the proposal be tabled until a future meeting. John Craft made a substitute motion that the proposal be referred to the Property Committee and the parties concerned, including those individuals involved in the current ministries at the Chapel of the Holy Spirit. The substitute motion was seconded and passed. Lucius Butts asked that additional budget information be submitted in support of the proposal.

Mother Gaumer introduced Cathy Smith, Director of the Early Learning Center at St. Andrew's, Mr. James Bremmer, and others involved in the Early Learning Center. Also welcomed to the meeting were the Rev. Jim Quigley, and the Rev. Giulianna Gray, both of whom are involved in ongoing ministries at the Chapel of the Holy Spirit.

Mother Gaumer and Cathy Smith presented additional information about the proposed operation of the Early Learning Center at the Chapel. Mother Gray and Fr. Quigley described the ministries at the Chapel involving both students and other members of the congregation. Discussion followed.

It was moved by Hendrickson and seconded by Fr. Wadill that the Board approve St. Andrew's proposal to allow the Chapel of the Holy Spirit to become home to the St. Andrew's Early Learning Center. Motion did not pass.

The Board heard from both Fr. Quigley and Mother Gray concerning the deteriorating condition of the property and house (known as Chapel House) located on Zimple Street directly behind the Chapel of the Holy Spirit. Representatives of Gurtler Brothers Consultants, Inc. did a walk through of the

property and provided a report with recommendations to the Diocese. Discussion followed. It was moved by Craft and seconded by Fr. Bushey that insurance proceeds paid to the Diocese for repairs at Chapel of the Holy Spirit and held in the Diocesan Rebuilding Fund be used to perform the necessary repairs to the Chapel House. Motion carried.

The Board then considered a report received from the Diocesan Finance Committee concerning an application for a loan from the John Long Jackson Fund made by Fr. Bill Terry on behalf of Grace Church in New Orleans. Father Terry was out of the country and thus unable to attend the meeting. The following is part of that report from the Finance Committee.

Our (the Finance Committee) understanding is that Grace would like to borrow \$100k from the JLJ Fund for operating capital, recognizing that the recent history of that Fund is to loan only up to \$30k per request. Further, Fr. Gray has told us of an immediate cash crunch of a bit over \$29k that is needed to cover payroll taxes and property/flood insurance. We know that you have several grants and a large FEMA claim pending, and that (hopefully) it is only a matter of time before Grace is the recipient of cash from these sources.

On the diocesan end, we find that there is an ever decreasing source of cash for important new ministries, all while the hunger and will to develop and fund such ministries grow. We suggest the following course of action:

- 1) The Executive Board will assist Grace Church in acquiring financing on a new mortgage on Cortez House, up to the amount of \$140k. That assistance may well come in the form of putting you in touch with "our people" at Capital One or Iberia Bank.*
- 2) In order to give Grace some time to get her feet under her, the Board will pay the first 12 months payments on that loan, such funding to come from the 2009 Bishop's Annual Mission Appeal.*
- 3) The monthly payments will be considered a loan to Grace Church that will be paid back to the Diocese through an increase in Grace's Program Acceptance for the Diocesan Budget of at least \$6,000 in fiscal 2011. Currently, Grace has accepted \$1,500 in 2009; the Board would require that it be at least that much in 2010.*
- 4) To assist with the immediate cash crunch, the Board will loan Grace Church up to \$20,000, to be paid back immediately upon closing of a commercial loan on Cortez House.*

This plan has several benefits, we believe. It allows Grace Church, as a parish, to take a leading place in the responsibility of solving the problem by leveraging its real property; the Board and Bishop will participate in the good work at Grace by putting funds on the table right now; and the diocese will back a loan as you request without the Board having to invest such a large portion of the JLJ fund on one project and thereby free up potential funding for other ministries.

Because these recommendations were made by a committee of the Diocese, a motion for approval and a second were not needed. The Board agreed with the Committee's recommendations and it was moved and seconded that the amount in section 4 be changed to read \$30,000. Motion to amend carried, and the proposal was approved.

Canon Stevenson and Billie Barbier presented financial information of the various diocesan entities.

The meeting adjourned with a blessing.

Respectfully submitted,

Valerie Hendrickson

Joint Session

The Diocese of Louisiana Executive Board

And

The Standing Committee

New Orleans and Baton Rouge via Video Conference

Minutes of June 07, 2009

Standing Committee Present: Lauranel Bates, Dennis Edmon, the Rev Karen Gay, the Rev Henry Hudson, the Rev Bill Terry, Frances Webb and Hamilton Willis.

Absent: The Rev Ken Ritter

Executive Board Members present*: Bp. Charles Jenkins, Lucius Butts, the Rev Flip Bushey, Harold Lambert, Michael Willis, John Craft, the Rev Susan Gaumer, Bill Nadler, the Rev. Townsend Waddill, Judy Weber, the Rev Bill Morris, John Musser

Ex- Officio: Cove Geary (Chancellor), Marsh Wade (Vice-Chancellor)

Also Present: The Rev Canon Mark Stevenson

The purpose of the joint meeting is to review and approve the profile and nomination forms

I Opening prayer led by Canon Stevenson

II The Standing Committee and Executive Board introduced themselves to each other

III Lauranel Bates was unanimously appointed as clerk

IV Canon Stevenson gave an overview of the Profile which was handed to each member of both boards along with the nomination forms. He stated that this was a draft and that the typos will be cleaned and table of contents added before final issue is available on line. John Musser asked for any comments about the Profile. Comments were complimentary.

Canon Stevenson then moved on to the Nomination forms: He stressed that the completed nomination and candidate forms need to be received in hand to the sub-committee by July 31, 2009. Post marks do not count. Forms N6-N16 must be completed by candidates and received by Oxford Document by August 31st.

John Craft questioned the wording on N6 and N10 which asked only for prior education within the last 15 years. Canon Stevenson will contact Oxford Document (the compiler of the nomination forms) to inquire if the education background check is limited to just the prior 15 years.

Since N1 has 6 questions that may require more thoughtful responses, extra time was given for nominees to reflect upon their answers. This form will not be due until August 31, 2009.

There was discussion about N5 question number 3: "What is your vision for the Diocese of Louisiana for the next five years and suggest areas in which we should focus our primary energies and resources." To some, this was an unfair question for those out of state and that it would give local clergy preference. Bishop Jenkins suggested to change the question to a more "I have a Dream" speech, i.e. If elected, what would your "I have a Dream" speech consist of? Therefore, question #3 will be changed to: **"If elected, what would your "I Have a Dream" speech consist of for the Diocese of Louisiana?"**

There was discussion about the language of a full color photograph submission along with the application; changed to a **color photograph required for publication**. (Going into Churchwork)

Bishop Jenkins is concerned about the future of Jericho Road-Episcopal Housing Initiative and like ministries. The new Bishop needs to support these ministries or they will fold. Under **Where We Are** in the Profile on page 19, the Bishop will add a reflection on these ministries. On page 15, change wording to Through May of this year **alone**...

In the Profile under **What We Know-Lay Forums** – Rev Flip Bushey was concerned that 'Upholding authority of Scripture and church tradition' was not among the final four qualities in a Bishop. Marsha Wade gave an overview of the lay forum and how the final four qualities were derived.

John Musser described the process after approval of the Profile.

It was noted that any questions can be asked of the candidates at the walk-about but only through a delegate to the 2009 convention. Canon Stevenson reported that Criminal and Credit checks will be done on the candidates' spouse.

In the Profile under **What We Know – Where We Are** - page 18. The YTD Actual needs to have **2008** added.

There was discussion about Anglican and Episcopal Tradition, Study and Reason – the three legged stool.

John Craft motion to leave the 6 questions on N5 as-is, except for the newly revised #3 (I Have a Dream). Fr. Bill Morris seconded. Unanimously passed.

Bishop Jenkins reported that he had recommended to the Rev Ken Ritter that he remain on the Standing Committee since he was elected by the people of the diocese. The Bishop said that Fr. Ritter has the maturity to step aside when required.

Fr. Hudson asked the Standing Committee to vote on the Profile as amended –Unanimously passed.

The Executive Board was asked to vote on the Profile as amended – Unanimously passed.

The Standing Committee adjourned and the Executive Board continued business.

Respectfully submitted by,

Lauranel Bates, Secretary

The Executive Board continued its meeting (Mr. Musser chairing at the invitation of the bishop) with a discussion of the proposal made by the Episcopate Committee regarding the compensation and benefits package for the next bishop. Mr. Musser asked the Treasurer and the Finance Committee to continue its review and to make a proposal to the Board by email poll during the coming week.

Mr. Geary presented the Board with a resolution to cancel the deed of trust executed by All Saints Episcopal School in favor of the Executive Board of the Episcopal Diocese of Louisiana, and replace it with a note and deed of trust in favor of the diocese.

TO THE CHANCERY CLERK OF WARREN COUNTY, MISSISSIPPI:

You are hereby authorized and requested to enter satisfaction of and cancel of record a certain Deed of Trust dated August 6, 2008 executed by All Saints Episcopal School to Granville Tate, Jr., Trustee for The Executive Board of the Episcopal Diocese of Louisiana, Beneficiary, filed for record on August 8, 2008 at 10:32 A.M. and recorded in Book 1697, Page 751 of the land records in your office.

The Board approved the Resolution unanimously.

There being no further business, the Board adjourned, with the prayers and blessing of the bishop.

Respectfully submitted,

The Rev'd Canon E. Mark Stevenson

The Executive Board of the Diocese of Louisiana
September 12, 2009
The 264th Regular Meeting
New Orleans and Baton Rouge via Video Conference

Present from the Board: The Rt. Rev. Charles Jenkins, the Rev. Ken Ritter, Valerie Hendrickson, Lucius Butts, the Rev. Flip Bushey, Harold Lambert, Bill Nadler, John Craft, the Rev. Susan Gaumer, Michael Willis, Judy Weber, John Musser, the Rev. Bill Morris

Ex Officio without vote: Marsha Wade, Vice-Chancellor of the Diocese

Present from the Bishop's Staff: The Rev. Canon E. Mark Stevenson, Billie Barbier, Nell Bolton, the Rev. Rich Clark

A quorum was present.

The minutes of the May 9, 2009 and June 7, 2009 meetings were accepted as presented.

Ministry Updates

The Bishop announced that Canon Albergate has resigned his position on the Bishop's Staff to accept a call as rector of St. Paul's Church in New Orleans.

The Rev. Rich Clark reported that a grant from the Diocese of Wyoming and a donation from a private donor provided a \$42,000 operating budget for 2010. Also, training in the Safeguarding God's Children program continues for adult youth leaders,

Canon Stevenson reported on deployment in the Diocese.

- Giulianna Gray is now full time chaplain at the Chapel of the Holy Spirit, New Orleans;
Celebration of New Ministry 6pm Sunday 11/8
- Rob Courtney is now rector of Trinity, Morgan City
Celebration of New Ministry 6pm Wednesday 9/23
- Rich Clark is now our Diocesan Youth Missioner
- Sean Wallace is working on an STM at the General, and serving at the Church of the Resurrection in NYC
- Peggy Scott has finished CPE, and is seeking a cure in advance of her priesting
- Jay Angerer is the new rector at All Saints' River Ridge
Celebration of New Ministry 4pm Sunday 11/1
- Joseph Heremerding is the new curate at St. Luke's, Baton Rouge (replacing Edward Gleason, who took a cure in Naples, Florida)
- Mary Anne Garrett is the new associate for pastoral care at St. James
- Anne Maxwell is the new associate at Christ Church Covington

- Don Brown, New Roads and Morganza, is retiring on 12/31/09
Canon to the Ordinary working with the Vestry in preparation for a transition
- Danny Whitehead, Clinton, has moved to North Dakota for a new job, as of 9/8
Canon to the Ordinary working with the Vestry in preparation for a transition
- Congregations actively in search for a new rector include
St. Luke's New Orleans, Christ Church Slidell, Holy Spirit Baton Rouge

Canon Stevenson made the following report on the Episcopal Transition.

- Episcopate Committee (David Pitts, Chair)
 - nominations closed on 7/31
 - applications reviewed for proper form and names given to Bishop Brown's subcommittee for certification
 - The Brown Subcommittee is now reviewing background and other information in preparation for an October 1 release of a certified slate of Candidates
 - Walk About subcommittee (AJ Heine) is finalizing plans for an early November set of gatherings
 - A Special Called Convention may be needed to fix the quorum issue. During a regular convention, 1/3 of the canonically resident clergy make up a quorum. At an electing convention, 2/3 of the canonically resident clergy are needed to make up a quorum. Some thought is being given to calling a special convention just before the electing convention to change the quorum number for an electing convention. The decision will be made in consultation with the Chancellor, Cove Geary, and Marsha Wade, a Vice-Chancellor of the Diocese.
- Transition Committee (The Very Rev. David duPlantier, Chair):
 - working on retirement events for Bp Jenkins, repairs to the Bishop's residence on St. Charles Avenue in New Orleans, the election and various plans to welcome and orient the bishop-elect
 - The report from Gurtler Brothers, engineering consultants, indicates that the house is in very good shape; what repairs are needed will begin in January.

Nell Bolton reported for the Office of Disaster Response. Episcopal Community Services and the Office of Disaster Response are merging to form ECSLA, a group with a long term vision for the work of social law and social justice. A board for ECSLA is being formed. A grant from the Louisiana Recovery Authority in the amount of \$917,000 has been received and is restricted to use in the rebuild program.

The following resolution was made, seconded and passed to ratify a vote taken in July 2009.

WHEREAS the Episcopal Diocese of Louisiana has mandated its Episcopal Community Services organization to "serve the poor, work for justice, and build the Beloved Community throughout the Diocese of Louisiana, and

WHEREAS, the Episcopal Community Services Rebuild program helps to return vulnerable and low-income residents to their homes, and

WHEREAS in recognition of the important contribution made by faith based and nonprofit entities to the recovery of Louisiana from recent storms the State of Louisiana has recently made available new funding sources designed to support this work,
THEREFORE the Executive Board of the Diocese of the Episcopal Church of Louisiana hereby authorizes Episcopal Community Services (formerly the Office of Disaster Response) and its Executive Director, Nell Bolton, to pursue all available funding sources to support its ministry, including resources made available through the Louisiana Recovery Authority and the Louisiana Housing Finance Agency.

A motion was made, seconded, and accepted that the funds generated from the sale of the property the Diocese sold in Chalmette (\$246,320.00) be used to pay off the mortgage (\$226,934.44) on the property owned by the Diocese in Gonzales, and once the Gonzales property sells, the proceeds from the sale will be put into the Chalmette Fund.

Canon Stevenson reported that the repairs to the Chapel House (authorized by the Board at its May meeting) were to begin in July. Les Bradfield has taken over supervision of the project at the invitation of Bishop Jenkins. Les reports that the work is now near completion and is scheduled to come in under budget. The Board thanks Fr. Quigley, Mother Gray, and especially Les Bradfield for their part in seeing the job to completion.

At its May meeting, the Board agreed to provide monetary assistance to Grace Church, New Orleans, to pay overdue payroll taxes in the amount of \$29,000. In August Fr. Terry alerted the Canon to the Ordinary that the Director of the Early Learning Center housed at Grace Church had not used the money as directed and was subsequently dismissed. The taxes have now been paid for all of 2008, using cash from the mortgage taken on the Cortez Street property. A motion was made, passed, and accepted that the Executive Board strongly recommends that the Standing Committee closely review the status of Grace Church in New Orleans.

Father Ritter and Canon Stevenson reported on the General Convention.

Canon Stevenson and Billie Barbier presented financial information of the various diocesan entities.

The following resolutions, previously passed by an e-mail poll, were ratified:

St. Martin's Resolution #1

Resolved, that the Executive Board and Standing Committee of the Diocese of the Episcopal Church of Louisiana authorize the Bishop, on behalf of the Diocese, to execute documents requested by St. Martin's (Episcopal School, Metairie) lender to facilitate an additional borrowing of \$1 million so as to increase St. Martin's existing line of credit to \$2 million;

Further Resolved, that the documentation may otherwise be on terms and conditions acceptable to the Bishop.

St. Martin's Resolution #2

Resolved, that the Executive Board and Standing Committee of the Diocese of the Episcopal Church of Louisiana, in giving permission for an increased line of credit, do not release St.

Martin's School from the canonical requirement to obtain specific consent from the Executive Board and Standing Committee before incurring any actual new debt.

The following resolutions were approved to allow the Bishop to sign sale documents for the sale of the Diocesan owned property in Chalmette. The Board approved the sale of the property by e-mail poll.

Resolved, that the Executive Board and Standing Committee of the Diocese of the Episcopal Church of Louisiana (the "Diocese") authorize the Diocese to sell the property referenced on Exhibit "A" (the "Property"); and

Further Resolved, that the sale of the Property will be for a cash purchase price, in an amount acceptable to the Bishop, and the sale will be otherwise on terms and conditions acceptable to the Bishop; and

Further Resolved, that the Bishop, on behalf of the Diocese, is authorized to take any action and execute any document, including an act of sale and closing statement, that he deems appropriate to effect these resolutions.

The following resolution was proposed by Fr. Don Owens and approved by the Board.

Whereas the Rev'd Donald P. Owens is employed as a minister of the Gospel by the Episcopal Diocese of Louisiana, New Orleans, Louisiana, which does not provide a residence for him, the Executive Board of the Episcopal Diocese of Louisiana resolves that of the total compensation of **\$76,249.00** designated to be paid to the Rev'd Donald P. Owens during the period of **1 January through 31 December 2009**, \$29,562.56 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986, but in any event until further notice the parsonage allowance shall be \$2,541.67 per month.

The following resolution was approved by the Board so as to establish a Professional Fund for the Rev. Rich Clark.

Resolved, that the Executive Board of the Diocese of Louisiana authorizes the Diocesan Youth Missioner to use monies from The Diocesan Youth Missioner's Professional Fund (a Fund owned by the Diocese) for such expenses as pious and charitable works, attendance at conferences, purchases of books and journals, accommodation of individuals with a purpose directly related to the diocese's ministry, professional membership in organizations related to the ministry, and other such ministry-related expenses not covered by the budget of the diocese."

The Board endorsed in principle a plan to either sell the house owned by the Diocese on Centenary Road in the Baton Rouge currently occupied by Fr. Drew Rollins and his family, or rent the house so that it generates a cash flow to offset the current mortgage note of \$722. This will allow the Diocese to adequately compensate Fr. Rollins should he decide to move out of diocesan owned housing.

The Board approved a request from the Bishop, Treasurer, and Canon to the Ordinary to open a checking account for the Church of All Souls in New Orleans. Les Bradfield has agreed to serve as business manager for All Souls, an appointment endorsed by both Fr. Wright and Bishop Jenkins. One

signature will be required to sign checks because the account will be closely monitored and the balance kept low.

A motion was made, seconded, and approved that Diocesan Canon 22.5 (Funding for the Program Budget) remain unchanged, thus retaining the current percentages of support for the Program Budget.

A motion was made, seconded, and approved that Diocesan Canon 23 remain unchanged, thus keeping the composition of the Annual Report of Parishes, Missions, and Chaplaincies unchanged. In addition, the Board approved the continued use of the Alternative Audit Procedure for congregations whose Normal Operating Income is below \$500,000.

The Rev. Susan Gaumer presented a request from St. Andrews' Church, New Orleans, for financial support of its Early Center. It was moved, seconded, and approved that St. Andrew's receive \$14,000 as a Congregational Mission Initiative with the funds to be taken from the Hurricane Relief Fund (\$5,000.00) and the Diocesan Rebuilding Fund (\$9,000.00).

The date of the next meeting is November 14, 2009. The December meeting will be on December 16, 2009.

The date of Diocesan Convention is March 13, 2009. The President of the Standing Committee will preside.

The meeting ended with prayer.

Respectfully submitted,

Valerie Hendrickson
Secretary of the Diocese of Louisiana

The Executive Board of the Diocese of Louisiana
November 14, 2009
The 265th Regular Meeting
New Orleans and Baton Rouge via Video Conference

Present from the board: Lucius Butts, The Rev. Flip Bushey, Harold Lambert, Bill Nadler, Les Bradfield, John Craft, The Rev. Susan Gaumer, Michael Willis, The Rev. Townsend Waddill, John Musser, The Rev. William Morris

Present from the bishop's staff: The Rev. Canon Mark Stevenson, Billie Barbier, Nell Bolton

A quorum was present.

The minutes of the September 12, 2009 meeting were accepted as presented.

Ministry Updates

In lieu of the Bishop's teaching, John Musser asked the Board to encourage their people to participate in the walkabout for the Rev. Kurt Dunkle.

Canon Stevenson reported on deployment. Currently, three churches continue in transition: St. Lukes, New Orleans, Holy Spirit, Baton Rouge, and Christ Church, Slidell. In addition, the Church of the Annunciation is in the early stages of transition since their rector, the Rev. Jerry Kramer, resigned. The vestry of Annunciation is considering selling off part of their property to retire debt and may soon come to the Board seeking permission.

Canon Stevenson also reported from the Episcopate Committee. He reminded us that Fr. Kurt Dunkle's walkabout would be Monday in Metairie and Tuesday in Baton Rouge. He reported that there were 70+ clergy at the clergy walkabout, 42 at the Baton Rouge lay walkabout, and 100 people at the Metairie walkabout.

Nell Bolton gave an update on the work of the Office of Disaster Response (ODR) and Episcopal Community Services (ECS). She stated that they are in the process of transitioning from ODR to ECS. A board has been appointed for ECS that will be presented to Diocesan Convention for approval. They are focusing on building relationships with various parishes, as well as the youth through the Rev. Rich Clark. They are working on several grant applications. Some of the grants are reimbursement grants with what they are hoping is a 2-week turnover. They are also working on a seminary emersion program. They also asked the Board for permission open a Line of Credit.

The chair entertained a motion allowing ECS to begin the process of negotiating a Line of Credit of approx. \$300,000 to \$400,000 to provide operating capital for the reimbursement grants. The motion was seconded and passed unanimously.

Planning for the Future

Lucius Butts reported on the sale of the Christ Church, Gonzales property. He stated that the property had been subdivided into three parcels, and two of them are under contract. The house and 1.65 acres are under contract for \$155,000. The barn and 1 acre are under contract for \$75,000 and are scheduled to close on November 16, 2009.

Lucius Butts also reported on St. Andrew's in Paradis. He stated that they are making some progress but still have work to do regarding needed repairs.

Les Bradfield reported that progress is being made in the Chapel House renovations. They have an army of volunteers that have been helping, and they have used up most of their funds. There is still work that needs to be done with heating and air, and electric. They are hoping to begin housing volunteers in December.

Les Bradfield also reported that good progress is being made with the renovation of All Souls in the lower ninth ward. Tulane architectural students are helping with the project.

Canon Stevenson reported that the Bishop, Treasurer and Board Vice-Chair are requesting that funds from the sale of the Gonzales property (\$210,000) be used to retire the debt on the Holy Comforter property. Total debt on Holy Comforter property is \$500,000. They also requested that we use insurance settlement funds to retire the remaining \$290,000.

A motion was made to approve the above request. It was seconded and approved unanimously.

Canon Stevenson reported on the outlook for the 2010 budget. He stated that the retirement of the debt on the Holy Comfort and Gonzales properties, as well as the cutting of administrative staff, will help to reduce the deficit for 2010. He also anticipates that revenues from the churches will be flat or slightly higher than in the current year. These factors could lead us closer to a balanced budget. The finance committee will meet soon to consider the budget.

Financial and Related Reports

The financial reports were presented.

Canon Stevenson reported that the diocesan budget is running a loss of \$110,682, well ahead of the anticipated year-to-date loss of \$173,108.

Nell Bolton responded to ODR's cash flow report and reported that they are reigning in spending and are hoping to have a cash balance of \$20,663 at the end of the year.

Canon Stevenson reported that there was some question at the clergy walkabout regarding why Solomon Center charged \$23 for lunch. He reported that there were more

costs involved than just the food, and he reminded the board that the Solomon sets fees at a level needed to keep the place operational.

Additional Matters Requiring Action

The chair entertained a motion to ratify the email vote for the sale of property by St. James, Baton Rouge. The motion was seconded and passed unanimously.

The board received two proposals regarding clergy minimum compensation – one with a Cost of Living increase of **0%** and the other with a Cost of living increase of **2%**. There was general discussion, and the following points were made:

- The COL adjustment for the Social Security Administration (SSA) is 0% for 2010.
- Even though the COL adjustment for the SSA was over 5% last year, the clergy minimum was only increased 2%, so a 2% increase this year would be a step in catching the clergy minimum up.
- There was concern that a 2% increase might be a burden to some smaller parishes.

A motion was made to accept the clergy minimum compensation with the **0%** Cost of Living increase. The motion was seconded and approved. Fr. Flip Bushey recused himself from the vote.

At the urging of Bishop Brown in a written request, a motion was made to allow the rectory at Bayou du Large to be sold. The motion was seconded and passed unanimously.

A motion was made, seconded, and approved that moved our January meeting to Saturday, January 16, 2010 at 10:00 a.m.

The meeting ended with prayer.

Respectfully submitted,

The Rev. B. Townsend Waddill, III for Valerie Hendrickson
Secretary of the Diocese of Louisiana

**The Diocese of Louisiana Executive Board Meeting
December 16, 2009
The 266th Regular Meeting
New Orleans and Baton Rouge via Video Conference**

Present from the Board: Les Bradfield, The Rev. Flip Bushey, Lucius Butts, John Craft, The Rev. Susan Gaumer, The Rev. Henry Hudson, Harold Lambert, The Rev. William Morris, John Musser, Marsha Wade, Judy Weber, and Michael Willis

Present from the Bishop's staff: The Rev. Canon Mark Stevenson, Billie Barbier, and Nell Bolton

A quorum was present.

The minutes of the Nov. 14, 2009 meeting were accepted as presented.

Ministry Updates

Nell Bolton reported that the Homelessness Prevention and Rapid Re-Housing started on Dec. 1 and ECS is already serving clients. A contract with UNITY will be signed soon. She also reported that ECS has raised over \$32,500 from national church sources in support of the "Building the Beloved Community" immersion program for seminarians. The funds will enable the diocese to accept up to six seminarians on scholarship. One of the ECS Board priorities for 2010 is to better understand community ministries and needs throughout the Diocese.

Canon Mark Stevenson reported that Bishop Jenkins has accepted the resignation of Larry Tonkel, Executive Director of the Solomon Episcopal Conference Center, effective January 7, 2010. A Search Committee has been formed to seek a person to recommend to the Eleventh Bishop of Louisiana to become the next Executive Director.

Planning for the Future

Canon Stevenson reported that St. Patrick's in Zachary had septic system failure and the school had to be closed for a day. Church Insurance dispatched work crews immediately, but there is a \$50,000 limit on this type of damage in our policy. He asked that we pray for Father Chad Jones and those dealing with this issue.

Gonzales: The barn has been sold and the money is in the bank. The house closure is scheduled for this week. The Diocese still owns one acre of unimproved property, and hopes (as previously approved) to sell it soon.

Les Bradfield reported that a bid for \$151,000 had been received to do the work on the sanctuary of All Souls church. He also reported that all contract work had been completed at Chapel House (on campus at the Chapel of the Holy Spirit, New Orleans) at a cost of \$34,000. Chapel House is in need of furniture.

Canon Stevenson reported that the work of the Episcopate Committee, chaired by David Pitts, finished at the conclusion of the Electing Convention. The Very Rev'd David duPlantier (chair) and his Transition Committee is responsible for guiding the diocese through the rest of the transition process, which will culminate with the festivities surrounding the consecration of the Eleventh Bishop of Louisiana on May 8. The bishop-elect currently is completing several early requirements, including a medical and psychological exam. Once all of the preliminaries are completed, the Presiding Bishop will certify the election and the process of gathering consents from the various Standing Committees and Bishops of the dioceses of the Episcopal Church will begin.

Fr. Henry Hudson reported that at the Dec. 7th meeting of the Standing Committee of the Diocese of Louisiana, Grace Church was moved from parish to mission status. The childcare center is doing well and is self-supporting. Fr. Peter Gray has tendered his resignation, and Fr. Bill Terry will continue as Priest in Charge.

Denominational Health Plan: Canon Stevenson reported that he, Lucius Butts, and Jennifer Hirstius met with Ed Starns to discuss the Denominational Health Plan approved by General Convention 2009 and scheduled to become canon law at the end of 2012, as well as the change in Lay Pension requirements due to take effect at the end of 2011. The following plan for policy determination, education and implementation was presented to the Board as a recommendation for a way forward:

- 1) The Finance Committee (currently consisting of Lucius, the Bishop, Billie Barbier, Dennis Edmon, Townsend Waddill and me) will take up this project, and add two or three other participants from around the diocese. This Working Group will continue to be advised by Ed, and will explore the various issues and options before us. The Working Group will prepare a report and set of initial recommendations to the Executive Board within the coming months.
- 2) The Executive Board will review the recommendations, make edits as it deems appropriate, and return the report to the Working Group.
- 3) The Working Group will meet with the Diocesan Deanery Council to advise them of the Recommendation Report. The Deans will be encouraged to bring financial and other advisors to that meeting, to insure a thorough discussion and understanding of the plan.
- 4) The Deans (or their representatives) will meet with the clergy (and perhaps vestries) of their Deaneries to discuss the Recommendation Report. They will gather feedback from these committees in preparation for a follow-up meeting with the Working Group.
- 5) After that follow-up meeting, the Working Group will revise the Recommendation Report as appropriate, and will then consult with the Medical Trust to make certain that the plan is consistent with the requirements of General Convention legislation.
- 6) The Working Group will present a final recommendation to the Executive Board for review and implementation.

The Rev. Susan Gaumer asked that someone involved with schools be on the committee. Michael Willis moved and John Craft seconded that the plan be adopted as presented with that addition. Motion passed.

Financial and Related Reports:

Canon Stevenson presented the 2010 draft budgets for review. These budgets (Diocesan Operations, Solomon Episcopal Conference Center, and Episcopal Community Services) are to be approved at the January meeting of the Board and then sent to Convention in March for ratification.

Nell Bolton reported that ODR is experiencing a delay in the receipt of certain funds. Expenses are being kept in check, so ODR will end up in the black. They are under spending on their budget.

The Gaudet Fund budget is being revised. Grants and scholarships will be reduced slightly to balance the budget. The final budget will be presented in January.

Father Flip Bushey asked if ECS is an LLC with an appointed or elected board. Canon Stevenson said that it is not yet an LLC. Members will be nominated by the bishop and approved by convention. Convention approved a canon to form the LLC. The bishop appoints the ECS board members. Cove Geary, Marsha Wade and Mary Tharp have written articles of Organization of the Corporation. The articles will be emailed to Executive Board members for review.

Canon Stevenson reported that the 2008 audits have been completed and presented to the Diocesan Audit Review Committee, and that there were no serious concerns expressed by the auditors or the Review Committee. Audits for fiscal 2009 will begin shortly after the start of the new year.

Canon Stevenson reported that Iberia Bank has agreed to create a \$400,000 line of credit for ECS, with a current interest rate of 4%. The bishop acting alone, or the Canon to the Ordinary and the Diocesan Treasurer acting in agreement, would be authorized to make draws on the line when needed. The Board then approved the following Resolution: *Resolved, that the Diocese of Louisiana agrees to be the borrower of a Line of Credit issued by Iberia Bank, in an amount not to exceed \$400,000.00 (principle) and at a variable interest rate of 4%. This Line of Credit is to be used for the work of Episcopal Community Services of Louisiana (formerly known as the Office of Disaster Response.) Further, the Executive Board of the Diocese authorizes the Bishop of Louisiana (the Rt. Rev'd Charles E. Jenkins) acting alone, or the Canon to the Ordinary (the Rev'd Canon E. Mark Stevenson) and Diocesan Treasurer (Mr. Lucius Butts) acting in agreement, to make draws on the line and thereby indebted the Diocese.*

In June 2009, the Diocese hired Arthur Johnson as Development Director primarily for the work of the Office of Disaster Response (now ECS of LA). The Bishop and staff requested that the Board award a grant of \$50,000 to ECS of LA for fiscal 2010, for the purpose of funding the position of Director of Development. It was proposed that the

money be taken from the unused portion of the Diocesan Rebuilding Fund that was allocated for use in the fiscal 2009 diocesan Operations Budget. Resolution passed.

Additional Matters Requiring Action:

Canon Stevenson reported that the resignation of the Rev. Roy Pollina, rector of St. Michael's Episcopal Church in Mandeville, was accepted by the bishop on Dec. 14, 2009. It was moved and seconded that money from the rebuilding fund be allocated to pay a Priest in Charge during the time period that St. Michael's is paying Fr. Pollina's severance as decreed by the bishop, the specific compensation package to be approved by the Board once a priest is identified to take the position. The new priest would be an employee of the bishop / Ecclesiastical Authority. St. Michael's will be required to repay the money spent on a Priest in Charge, with terms to be decided upon at a later date. Motion carried.

Resolutions required by the IRS on diocesan clergy housing allowances passed as follows:

Whereas the Rev'd Edward Mark Stevenson is employed as a minister of the Gospel by the Diocese of Louisiana, New Orleans, Louisiana, which does not provide a residence for him, the Executive Board of the Episcopal Diocese of Louisiana resolves that of the total compensation of \$83,538.00 previously designated to be paid to the Rev'd Edward Mark Stevenson during the period of 1 January through 31 December 2010, \$30,000.00 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986, but in any event until further notice the parsonage allowance shall be \$2,500.00 per month.

Whereas the Rev'd Donald P. Owens is employed as a minister of the Gospel by the Episcopal Diocese of Louisiana, New Orleans, Louisiana, which does not provide a residence for him, the Executive Board of the Episcopal Diocese of Louisiana resolves that of the total compensation of \$80,859.00 designated to be paid to the Rev'd Donald P. Owens during the period of 1 January through 31 December 2010, \$29,310.00 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986, but in any event until further notice the parsonage allowance shall be \$2,442.50 per month.

Whereas the Rev'd Andrew S. Rollins is employed as a minister of the Gospel by the Diocese of Louisiana, New Orleans, Louisiana, which although providing a residence for him, does not provide the full cost of maintaining and furnishing such a residence, the Executive Board of the Episcopal Diocese of Louisiana resolves that of the total compensation of \$53,333.00 previously designated to be paid to the Rev'd Andrew S. Rollins during the period of 1 January through 31 December 2010, \$10,102.00 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986, but in any event until further notice the parsonage allowance shall be \$841.83 per month.

Whereas the Rev'd Lonell Wright is employed as a minister of the Gospel by the Diocese of Louisiana, New Orleans, Louisiana, which does not provide a

residence for him, the Executive Board of the Episcopal Diocese of Louisiana resolves that of the total compensation of \$48,342.00 previously designated to be paid to the Rev'd Lonell Wright during the period of 1 January through 31 December 2010, \$9,000.00 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986, but in any event until further notice the parsonage allowance shall be \$750.00 per month.

Whereas the Rev'd Giulianna Gray is employed as a minister of the Gospel by the Diocese of Louisiana, New Orleans, Louisiana, which does not provide a residence for her, the Executive Board of the Episcopal Diocese of Louisiana resolves that of the total compensation of \$45,433.00 previously designated to be paid to the Rev'd Giulianna Gray during the period of 1 January through 31 December 2010, \$19,580.00 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986, but in any event until further notice the parsonage allowance shall be \$1,631.67 per month.

Whereas the Rev'd Richard Clark is employed as a minister of the Gospel by the Diocese of Louisiana, New Orleans, Louisiana, which does not provide a residence for him, the Executive Board of the Episcopal Diocese of Louisiana resolves that of the total compensation of \$50,000.00 previously designated to be paid to the Rev'd Richard Clark during the period of 1 January through 31 December 2010, \$24,000.00 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986, but in any event until further notice the parsonage allowance shall be \$2,000.00 per month.

Canon Stevenson reminded the Board that in December 2007, a policy on the use of clergy discretionary funds was implemented, based in large part upon the contents of the "Manual of Business Methods in Church Affairs," a publication of the Church Pension Fund and Church Publishing. It has been the practice of the Diocese for several years to look to this book for policy and procedure guidance. He noted that a few months ago, the "Manual of Business Methods" was revised in several areas, but particularly in the chapter on discretionary funds. With those revisions in mind, a new draft policy (updated with the new recommendations from CPG) was presented to the Board for approval. It was moved and seconded to adopt the revisions as policy. Motion passed.

Upcoming Executive Board meetings were then scheduled for January 16, 2010, March 20, 2010, May 15, 2010, and July 10, 2010.

There being no further business, the meeting adjourned with prayer.

Respectfully submitted,

Judy Weber

for Valerie Hendrickson (Secretary of the Diocese of Louisiana)